



**WHEREAS**, the contract with NJ Elevator Inspection Agency awarded on April 20, 2016 is hereby terminated and shall be deemed null and void; and,

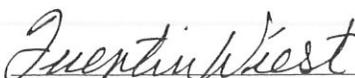
**WHEREAS**, certification of funds is not required for this award because the inspector is paid a percentage of the state mandated fee collected for this service.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken, as follows:

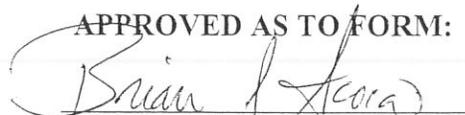
- A. EIC Inspection Agency Corporation is hereby awarded a contract in accordance with the terms of Bid No. 16 – 16, for Subcode Official- Elevator Inspections Services Provider for the City for a term of two (2) years, starting August 4, 2016 and expiring August 3, 2018.
- B. Pursuant to the bid specifications, after the initial two (2) year term, there shall be two (2) separate one (1) year options to extend, both of which options shall be at the sole discretion of the City.
- C. If the contract is not executed by the vendor within 21 days of execution of this award, the City may cancel this award and rebid the project.
- D. The contract shall be in accordance with the terms of the specifications and the vendor's corresponding bid proposal documents. No exceptions were noted in the bid proposal; therefore, none will be accepted in performing obligations under the bid.
- E. Any change orders required shall be subject to formal City Council authorization, and the City shall not be held liable for any amounts above the within contracted amounts unless/until same is authorized and appropriated by formal resolution of the City Council.
- F. Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor or her agent is hereby authorized to enter into an Agreement with the vendor for said services and take any other action necessary to effectuate the purpose of this resolution.
- G. This resolution shall take effect immediately upon passage.

Meeting date: August 3, 2016

APPROVED:

  
Quentin Wiest

APPROVED AS TO FORM:

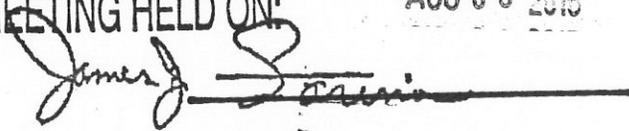
  
Brian Aloia, Esq.

Business Administrator

Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
President Jennifer Giattino	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON: AUG 03 2016



CITY CLERK

# CITY OF HOBOKEN

## ADDENDUM #1 TO BID DOCUMENTS

BID 16 - 16

### ON-SITE SUBCODE OFFICIAL – ELEVATOR INSPECTIONS SERVICES PROVIDER

This Addendum # 1, dated June 21, 2016 is issued to modify the previously issued Bid documents for Bid 16 – 16 – On-Site Subcode Official Elevator Inspections Services Provider, and is hereby made part of the Bid documents. Please attach this Addendum #1 to the original documents in your possession, and ensure same is included in your submission Proposal.

**This addendum consists of the following:**

#### A. Qualification

1. The individuals, vendors and firms bidding on these services shall be qualified and licensed to perform the services in the State of New Jersey.
2. Copy of license/certification of the personnel performing the inspection MUST be submitted with the bid proposal. This requirement is mandatory. Failure of the bidder to submit the required documents is cause for automatic rejection of the bid.

#### B. Terms of Contract

The initial term of the contract awarded hereunder shall be for two (2) years from the date of contract award, with two (2) separate one (1) year options to extend, both of which options shall be at the sole discretion of the City.

The City may terminate the contract for convenience by providing 60 calendar days advance written notice to the Vendor.

#### C. Clarifications, Questions and Answers

**Q1.** Vendor wanted to see information on the quantity and types of elevators, lifts, etc. that are included to have inspections performed in the City of Hoboken. Do you have a list of equipment you can provide or at the very least an approximate count?

**A1.** As of March 31, 2016 there are 641 elevators in 437 buildings registered with NJ Department of Community Affairs for the City of Hoboken. You can download the list (pages 757 – 790) from:

[http://www.state.nj.us/dca/divisions/codes/publications/pdf\\_elevator/registered\\_elev\\_devices.pdf](http://www.state.nj.us/dca/divisions/codes/publications/pdf_elevator/registered_elev_devices.pdf)

**Q2.** Also will these inspections be Periodic/routine inspections OR they require CAT 1 and/or CAT 5 test witnessing?

**A2.** All inspections and test schedule shall be performed in accordance with N.J.A.C. 5:23-12.

**D. The bid receipt date of June 28, 2016 will not be changed.**

This Addendum #1 will be sent to all vendors who have received the complete bid package on or before the date of this Addendum #1, will be included in the complete bid package on and after the date of this Addendum #1, will be published in the newspaper, and will be posted on the City of Hoboken website.

There are no other changes to the bid documents as part of this addendum.

ATTEST:

Date: June 21, 2016

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AL B. Dineris, QPA  
Purchasing Agent

# CITY OF HOBOKEN

## Division of Purchasing

DAWN ZIMMER  
Mayor



AL B. DINEROS, QPA  
Purchasing Agent

Date: July 25, 2016

To: Quentin Wiest, Business Administrator  
Corporation Counsel

From: AL B. Dineros

Subject: **Resolution to Award the Contract for Bid 16 - 16 – On-Site  
Subcode Official – Elevator Inspection Services Provider**

Three (3) sealed bids out of five (5) vendors receiving bid packages was received and opened at City Hall on July 13, 2016.

Myself and Mario, the City Construction Code Official reviewed the submitted bid documentations and found no discrepancy in accordance with the published instructions to bidders.

Request a resolution to award the contract to the lowest responsive and responsible bidder. The following information is provided:

<u>Vendor</u>	<u>Bid Proposal</u>
1. EIC Inspections Agency fees3705/3707 Kennedy BLVD Jersey City, NJ 07307	Bid Price:59% of the State mandated fees ½ mile from Hoboken City Hall

### Terms of Contract

The initial term of the contract awarded hereunder shall be for two (2) years from the date of contract award, with two (2) separate one (1) year options to extend, both of which options shall be at the sole discretion of the City.

The City may terminate the contract for convenience by providing 60 calendar days advance written notice to the Vendor.

CITY OF HOBOKEN

BID PROPOSAL

BID 16 – 16

ON-SITE SUBCODE OFFICIAL –  
ELEVATOR INSPECTIONS SERVICES PROVIDER

Contractor should familiarize themselves with the local conditions affecting the cost of the work and the site of the work. Contractor shall furnish all of the labor, materials, necessary tools, fees, permits and equipment including transportation services necessary to perform the whole of the work and submit to all conditions of the specifications, as they apply to the contract resulting from this bid.

The undersigned herein states that he or an authorized member of his firm has studied all the Bid documents and conditions and we are thoroughly familiar with the items to be provided and the delivery provisions. And we further agree to enter into contract as directed. We will provide Plan Review and On-Site Inspection Services for the following subcodes for a fee of:

Elevator: 59 % of the State mandated fee for said services.

The vendor bidding on this service must be located within 50 miles radius from Hoboken City Hall, 94 Washington Street, Hoboken, NJ 07030.

1/2 mile miles from Hoboken City Hall

It is certified that the below named is authorized to make such a bid and sign on behalf of the company/firm.

Maureen Castellon  
Signature

6-27-16  
Date

Maureen Castellon  
Print Name

President  
Title/Position

EIC Inspection Agency Corp  
Bidder/Company

3705/3707 Kennedy Blvd, Jersey City, NJ 07307  
Company Address

(201) 653-5242  
Telephone #

(201) 653-2951  
Fax #

mcastellon@EICInspections.com  
Email Address

PO Email Address

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AMENDING THE PROFESSIONAL SERVICE CONTRACT TO MARAZITI FALCON, LLP FOR ENVIRONMENTAL LEGAL CONSULTATION SERVICES IN AN AMOUNT NOT TO EXCEED \$20,000.00, FOR A TOTAL CONTRACT AMOUNT OF \$35,000.00 FOR A ONE YEAR TERM TO COMMENCE MAY 5, 2016 AND TO EXPIRE MAY 4, 2017**

WHEREAS, the City of Hoboken published its annual Request for Proposals for the Professional Services of Special Legal Counsel -- Redevelopment and Environmental in accordance with the Fair and Open Process and Hoboken Ordinance #DR-154, which Maraziti Falcon responded to, and the City's evaluation committee has determined that this firm's proposal was one of the top proposals provided, cost and other factors considered; and,

WHEREAS, Maraziti Falcon is hereby required to abide by the "pay-to-play" requirements of the Hoboken Public Contracting Reform Ordinance, codified as §20A-11 et seq. of the Administrative Code of the City of Hoboken as well as the Affirmative Action laws and policies under which the City operates; and,

WHEREAS, a contract with Maraziti Falcon, LLP to represent the City as Special Legal Counsel- Review BASF Contract and related Environmental Documents was awarded by way of Resolution No. 7 as of May 4, 2016, for a term to commence May 5, 2016 and expire May 4, 2017, for a total not to exceed amount of Fifteen Thousand Dollars (\$15,000.00); and,

WHEREAS, as of July 28, 2016 there is a balance of \$5,541.00 remaining on the original contract; and,

WHEREAS, in accordance with the direction of the Administration, the City Council is now asked to amend the contract to Maraziti Falcon, LLP for an increase in the total contract amount by Twenty Thousand Dollars (\$20,000.00), for a total contract amount of \$35,000.00, with a one (1) year term to commence on May 5, 2016 and expire May 4, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken that the contract with Maraziti Falcon, LLP is amended for an increase in the total contract amount by Twenty Thousand Dollars (\$20,000.00), for a total contract amount of \$35,000.00, with a one (1) year term to commence on May 5, 2016 and expire May 4, 2017, as follows:

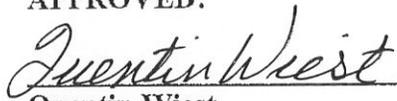
1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the RFP, the original contract (with all backup), and Maraziti

Falcon LLP's July 12, 2016 proposal, attached hereto, shall govern the contract, and no changes may be made without the prior written consent of both parties.

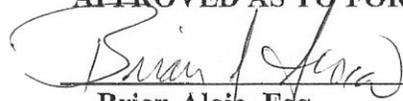
3. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. The Council hereby authorizes the Mayor, or her designee to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
5. The Mayor, or her designee is hereby authorized to execute an agreement, for the above referenced goods and/or services.

**Meeting Date: August 3, 2016**

**APPROVED:**

  
 Quentin Wiest  
 Business Administrator

**APPROVED AS TO FORM:**

  
 Brian Aloja, Esq.  
 Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo	/			/
President Jennifer Giattino	/			

**CERTIFICATION OF FUNDS**

**RESOLUTION TITLE:**

RESOLUTION AMENDING THE PROFESSIONAL SERVICE CONTRACT TO MARAZITI FALCON, LLP FOR ENVIRONMENTAL LEGAL CONSULTATION SERVICES IN AN AMOUNT NOT TO EXCEED \$20,000.00, FOR A TOTAL CONTRACT AMOUNT OF \$35,000.00 FOR ONE YEAR TERM TO COMMENCE MAY 5, 2016 AND TO EXPIRE MAY 4, 2017.

**A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON:**

**AMOUNT TO BE CERTIFIED:**

\$20,000.00

**AUG 03 2016**

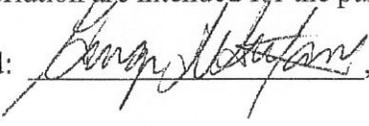
**ACCOUNT NUMBER TO CERTIFY FROM:**

  
 CITY CLERK

C-04-60-711-120

CERTIFICATION:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$20,000.00 is available in the following line: C-04-60-711-120 of the CY2016 capital budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016 capital budget; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

August 1, 2016  
11:40 AM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

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Batch Id: GDS      Batch Date: 08/01/16      Batch Type: Standard

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Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-711-120 Parks Acq Ord Z-94 40A:2-20 Cost	Encumbrance	CFO CERT FOR MEETING 08/03/16 MARAZITI	20,000.00	1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	20,000.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	20,000.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	20,000.00
Total:	1	20,000.00

There are NO errors in this listing.

August 1, 2016  
11:40 AM

CITY OF HOBOKEN  
Budget Batch Update/Posting Report

Page No: 1

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	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	1	20,000.00		

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Batch: GDS      Updated Entries: 1      Updated Amount: 20,000.00      Ref Num: 4269

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INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_



**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AWARDING A PROFESSIONAL SERVICE CONTRACT TO EXCEL ENVIRONMENTAL RESOURCES, INC. FOR CITY LSRP RELATED TO THE ACQUISITION AND REDEVELOPMENT OF PROPERTY FROM COGNIS/BASF CORPORATION IN AN AMOUNT NOT TO EXCEED FORTY THOUSAND DOLLARS (\$40,000.00) FOR A ONE YEAR TERM TO COMMENCE AUGUST 4, 2016 AND EXPIRE AUGUST 3, 2017**

WHEREAS, the City of Hoboken published RFP's for general municipal engineering, and related services, including LSRP services; and,

WHEREAS, the Administration evaluated the proposals provided in response to said RFP, and the Administration thereafter determined that Excel Environmental Resources, Inc. (Excel) qualified as a pool LSRP firm to provide the City with LSRP services for the 2016 calendar year; and,

WHEREAS, in accordance with the direction of the Administration, the City Council is now asked to award a contract to Excel for LSRP services related to the acquisition and redevelopment of 1301 Jefferson Street- Block 103, Lots 7-26; Block 107, Lot 1; and Block 113, Lot 1 in the City of Hoboken, currently occupied by Cognis/BASF, for a total not to exceed contract amount of \$40,000.00, with a one (1) year term to commence on August 4, 2016 and expire August 3, 2017, in accordance with the present proposal of Excel dated July 14, 2016, which is attached hereto.

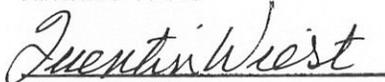
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hoboken that a contract with the below listed vendor is awarded for an amount not to exceed Forty Thousand Dollars (\$40,000.00), with a one (1) year term to commence on August 4, 2016 and expire August 3, 2017, in accordance with the present proposal of Excel, as well as the CY2016 general engineering (LSRP) RFP and their responsive proposal, for LSRP services related to the acquisition and redevelopment of the Cognis/BASF site, as follows:

1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the RFP and Excel's responsive proposal shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. The Council hereby authorizes the Mayor, or her designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.

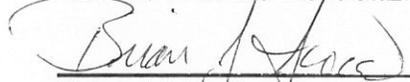
5. The Mayor, or her designee is hereby authorized to execute an agreement with:

Excel Environmental Resources, Inc.  
 111 North Center Drive  
 North Brunswick, NJ 08902

APPROVED:

  
 Quentin Wiest  
 Business Administrator

APPROVED AS TO FORM:

  
 Brian Aloia, Esq.  
 Corporation Counsel

Meeting Date: August 3, 2016

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
President Jennifer Giattino	/			

CERTIFICATION OF FUNDS

RESOLUTION TITLE:

RESOLUTION AWARDING A PROFESSIONAL SERVICE CONTRACT TO EXCEL ENVIRONMENTAL RESOURCES, INC. FOR CITY LSRP RELATED TO THE ACQUISITION AND REDEVELOPMENT OF PROPERTY FROM COGNIS/BASF CORPORATION IN AN AMOUNT NOT TO EXCEED FORTY THOUSAND DOLLARS (\$40,000.00) FOR A ONE YEAR TERM TO COMMENCE AUGUST 4, 2016 AND EXPIRE AUGUST 3, 2017

AMOUNT TO BE CERTIFIED:

\$40,000.00

ACCOUNT NUMBER TO CERTIFY FROM:

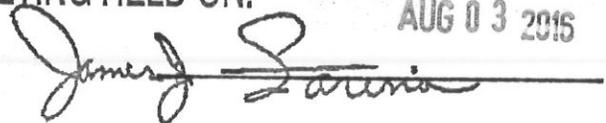
C-04-60-711-120

CERTIFICATION:

A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.

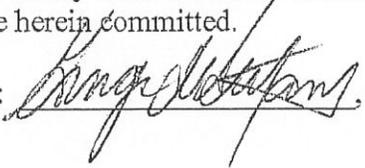
AT A MEETING HELD ON:

AUG 03 2016



CITY CLERK

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$40,000.00 is available in the following appropriation: C-04-60-711-120; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

August 1, 2016  
11:43 AM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

Batch Id: GDS      Batch Date: 08/01/16      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-711-120 Parks Acq Ord Z-94 40A:2-20 Cost	Encumbrance	CFO CERT FOR MEETING 08/03/16 EXCEL ENV	40,000.00	1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	40,000.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	40,000.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	40,000.00
Total:	1	40,000.00

There are NO errors in this listing.

August 1, 2016  
11:43 AM

CITY OF HOBOKEN  
Budget Batch Update/Posting Report

Page No: 1

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	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	1	40,000.00		

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Batch: GDS      Updated Entries: 1      Updated Amount: 40,000.00      Ref Num: 4270

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*Solving Environmental Problems  
& Creating Redevelopment Opportunities*

July 14, 2016

Mr. Stephen D. Marks, PP, AICP, CFM, LEED GA  
Municipal Manager  
City of Hoboken  
94 Washington Street  
Hoboken, NJ 07030

**RE: Technical and Cost Proposal  
As-Needed Environmental Consulting and Technical Support  
Cognis/BASF Corporation Environmental Pre-Acquisition Due Diligence  
1301 Jefferson Street - Block 103, Lots 7-26; Block 107, Lot 1; and Block 113, Lot 1  
City of Hoboken, Hudson County, New Jersey**

Dear Mr. Marks:

Excel Environmental Resources, Inc. (Excel) is pleased to present this proposal to provide professional environmental consulting services for as-needed technical review, evaluation and technical support to the City of Hoboken (City) in connection with the City's evaluation, acquisition and redevelopment of the above-referenced parcels, identified as the proposed Northwest Resiliency Park.

### **SCOPE OF SERVICES**

Excel understands the City's intention to acquire the property from Cognis/BASF Corporation for purposes of redevelopment into open space/recreation. In coordination with the City's legal team, Maraziti Falcon, Excel's role as the City's environmental consultant includes the following:

- Review technical documents, reports and environmental sample data;
- Advise the City's legal and redevelopment team with regard to BASF's technical approach, regulatory compliance, and remedial action feasibility and effectiveness;
- Provide recommendations and suggestions for alternative investigation and remedial action strategies as necessary to more efficiently determine the extent of the environmental impacts and remediate the contaminants of concern;
- Propose and/or confirm that the remedial strategies are appropriate to the property's end use and ensure that the selected remedy is protective of human health and the environment;
- Predict and project timeframes for proposed investigation and remediation, including associated costs and any ongoing fees/certifications, depending on the chosen remediation strategy, in order for the City to plan and anticipate issues connected with acquisition and/or redevelopment.



- Work in conjunction with the City's legal team to identify and reduce risk, and protect the City's interests with regard to post-acquisition environmental responsibilities, liabilities and obligations.

## FEES FOR SERVICE

Professional services to perform the above-described scope of work is summarized below:

### 1.0 Cognis/BASF As-Needed Technical Review and Consulting \$40,000

Please note that the proposed cost above represents a not-to-exceed level-of-effort estimate for the tasks associated with the ongoing evaluation of the Cognis/BASF parcel and are based on continuing negotiations with Cognis/BASF. Based on these negotiations, a considerable volume of environmental information is anticipated for review.

The total estimated Not-to-Exceed cost to complete the scope of work is **\$40,000**.

## TERMS AND CONDITIONS

Note that should less time and/or effort be required to complete the work scope, Excel will only bill for the actual hours expended and costs incurred. We will not exceed this cost estimate without advance written authorization in the form of a signed Extension of Services or other acceptable documentation. This proposal is valid for a period of 60 days from the date of the proposal. The work outlined in this proposal will be conducted in accordance with the terms set forth in the Agreement executed by Excel and the City.

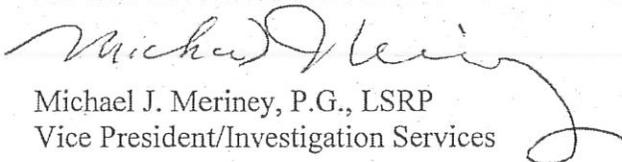
## SCHEDULE/TIMELINE

Excel will continue to immediately respond to directives from the City's redevelopment team, participate in conference calls with the City, City's attorney, and attend meetings on behalf of the City on an as-needed basis related to evaluation of environmental documents, projected scope of services and costs, and consultation in connected with environmental compliance and remedial strategies that best fit the City's directive and redevelopment initiatives.

Thank you for the opportunity to assist with this project. Please feel free to contact me or Lawra Dodge at (732) 545-9525 if you have any questions regarding this proposal or if you need any additional information.

Sincerely,

**EXCEL ENVIRONMENTAL RESOURCES, INC.**

  
Michael J. Meriney, P.G., LSRP  
Vice President/Investigation Services



INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE  
PROFESSIONAL SERVICE CONTRACT WITH BOSWELL  
ENGINEERING FOR CITY ENGINEER (ON-CALL) TO  
EXPIRE DECEMBER 31, 2016 WITH AN INCREASE IN THE  
NOT TO EXCEED AMOUNT BY \$40,000.00 FOR A TOTAL  
NOT TO EXCEED AMOUNT OF \$80,000.00**

**WHEREAS**, the City of Hoboken published RFP's for general municipal engineering services; and,

**WHEREAS**, the Administration evaluated the proposals provided in response to said RFP, and the Administration thereafter determined that Boswell Engineering qualified as a pool engineer to provide the City with the most effective and efficient City Engineering services for the 2016 calendar year, and thereafter entered into a contract, authorized by this Council, for Boswell's services as the City's on-call engineer; and,

**WHEREAS**, in accordance with the direction of the Administration, the City Council is now asked to amend the contract to Boswell Engineering for the City's General Engineering On-Call services for an increase in the not to exceed amount by Forty Thousand Dollars (\$40,000.00), for a total contract amount of Eighty Thousand Dollars (\$80,000.00) with a one (1) year term to commence on January 1, 2016 and expire December 31, 2016 (there is \$4,967.50 remaining from the original \$40,000.00 contract as of July 22, 2016);

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken that the contract with Boswell Engineering for City Engineer be amended, for a term to expire December 31, 2016, with an increase in the not to exceed amount by \$40,000.00, for a total not to exceed amount of \$80,000.00; and,

1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the original contract, the general engineering RFP, and Boswell's responsive proposal, and this resolution shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. The Administration shall be entitled, under this award, to utilize the firm on, an as needed basis, for any projects which require engineering assistance. This award is not project based, and the contract amounts hereunder are a retainer only, and no actual amount of work is suggested or implied.
4. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
5. The Council hereby authorizes the Mayor, or her designee to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
6. The Mayor, or her designee, is hereby authorized to execute an agreement for the above referenced goods and/or services with Boswell Engineering, South Hackensack, New Jersey.

Meeting date: August 3, 2016

APPROVED:

*Quentin Wlest*  
Quentin Wlest  
Business Administrator

APPROVED AS TO FORM:

*Brian J. Aloia*  
Brian J. Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravi Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos	/			
Michael Russo	/			/
Jen Giattino, Council President	/			

**CERTIFICATION OF FUNDS**

RESOLUTION TITLE:

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT WITH BOSWELL ENGINEERING FOR CITY ENGINEER (ON-CALL) TO EXPIRE DECEMBER 31, 2016 WITH AN INCREASE IN THE NOT TO EXCEED AMOUNT BY \$40,000.00 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$80,000.00

AMOUNT TO BE CERTIFIED:

\$ 40,000.00

ACCOUNT NUMBER TO CERTIFY FROM:

6-01-22-195-030 \$10,000.00  
6-01-31-461-000 \$30,000.00

**A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON: AUG 03 2016**

*James J. Savino*

CERTIFICATION:

WHEREAS, certification of funds is available as follows:

**CITY CLERK**

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$40,000.00 is available in the following appropriations 6-01-22-195-030 \$10,000.00 and 6-01-31-461-000 \$30,000.00 in the CY2016 budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said budget for CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed: *George DeStefano* George DeStefano, CFO

Batch Id: GDS      Batch Date: 08/01/16      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
6-01-22-195-030 Legal & Audit-Construction	Encumbrance	CFO CERT FOR MEETING 08/03/16 BOSWELL	10,000.00	1
6-01-31-461-000 Engineering	Encumbrance	CFO CERT FOR MEETING 08/03/16 BOSWELL	30,000.00	2
6-01-22-195-030 Legal & Audit-Construction	Encumbrance	CFO CERT FOR MEETING 08/03/16 BOSWELL	0.00	3

WARNING: This account would have a negative balance: 6-01-22-195-030. Balance would be: 10,000.00-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
CURRENT FUND	6-01	0.00	0.00	0.00	0.00	0.00	40,000.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	40,000.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	3	40,000.00
Total:	3	40,000.00

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

---

	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	2	40,000.00		

---

Batch: GDS      Updated Entries: 2      Updated Amount: 40,000.00      Ref Num: 4271

---

Add Edit Close Delete << >> Detail

Account: 6-01-22-195-020 Desc: DIRECTORIAL CONSTRUCTION FUND 022

Acct Type: Control CHKAcct: OPERATING Cap Flag:

Fund Type: Budget Class Id: Class Id 2

Activity Misc: G/L Accounts Adopted Budget Detail

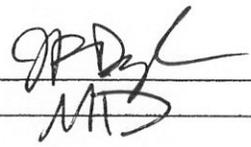
Activity To Date:		Current Period:	
Encumber	10,198.72	Budgeted	261,000.00
Expended	105,422.77	Balance	145,078.51
Trans-In	.00	YTD Requested	19,543.00
Trans-Out	.00	Requested Balance	125,535.51
Reimburse	.00	Expended	.00
Cancel	.00	Trans-In	.00
		Trans-Out	.00
		Reimburse	.00

Control Account No. of Sub-Accounts: 16



AS

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_



**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AMENDING THE PROFESSIONAL SERVICE CONTRACT WITH DEMETRI SARANTITIS ARCHITECTS FOR PROFESSIONAL DESIGN SERVICES FOR THE 9/11 MEMORIAL IN AN AMOUNT NOT TO EXCEED \$38,000.00, FOR A TOTAL CONTRACT AMOUNT OF \$122,700.00 FOR A ONE YEAR TERM TO COMMENCE MARCH 17, 2016 AND TO EXPIRE MARCH 16, 2017**

**WHEREAS**, service to the City as a Professional Architect is a professional service and this award is authorized as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, a contract for Professional Architect services was awarded to Demetri Sarantitis Architects for the 9/11 Memorial by way of Resolution No. 14 on March 16, 2016 in an amount not to exceed \$84,700.00, which Resolution is attached hereto and shall be deemed incorporated herein; and,

**WHEREAS**, it is the recommendation of the Administration that the contract with Demetri Sarantitis be amended to increase the total contract amount by Thirty Eight Thousand Dollars (\$38,000.00), pursuant to the proposal dated July 27, 2016, which is attached hereto, for a total contract amount of \$122,700.00, with a one (1) year term to commence on March 17, 2016 and expire March 6, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken that the contract with Demetri Sarantitis is amended for an increase in the total contract amount by Thirty Eight Thousand (\$38,000.00), for a total contract amount of \$122,700.00, with a one (1) year term to commence on March 17, 2016 and expire March 6, 2017, as follows:

1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the original contract (with all backup), and Demetri Sarantitis' July 27, 2016 proposal, attached hereto, shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. The Council hereby authorizes the Mayor, or her designee to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
5. The Mayor, or her designee is hereby authorized to execute an agreement, for the above referenced goods and/or services.

Meeting Date: August 3, 2016

APPROVED:

Quentin Wiest  
Quentin Wiest  
Business Administrator

APPROVED AS TO FORM:

Brian Aloia  
Brian Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			/
Michael Russo				/
President Jennifer Giattino	/			

CERTIFICATION OF FUNDS

RESOLUTION TITLE:

RESOLUTION AMENDING THE PROFESSIONAL SERVICE CONTRACT TO DEMETRI SARANTITIS ARCHITECTS FOR PROFESSIONAL DESIGN SERVICES FOR THE 9/11 MEMORIAL IN AN AMOUNT NOT TO EXCEED \$38,000.00, FOR A TOTAL CONTRACT AMOUNT OF \$122,700 FOR A ONE YEAR TERM TO COMMENCE MARCH 17, 2016 AND TO EXPIRE MARCH 16, 2017

AMOUNT TO BE CERTIFIED:

\$38,000.00

ACCOUNT NUMBER TO CERTIFY FROM:

C-04-60-716-311

CERTIFICATION:

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.

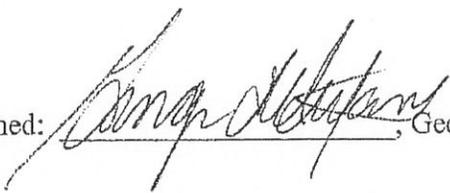
AT A MEETING HELD ON:

AUG 03 2016

James J. Sarena

CITY CLERK

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$38,000.00 is available in the following line: C-04-60-716-311 of the CY2016 capital budget; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016 capital budget; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed: , George DeStefano, CFO

August 1, 2016  
11:54 AM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

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Batch Id: GDS      Batch Date: 08/01/16      Batch Type: Standard

---

Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-716-311 Z-420 RENOVATIONS CITY BUILDINGS	Encumbrance	CFO CERT FOR MEETING 08/03/16 SARANTITIS	38,000.00	1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	38,000.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	38,000.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	38,000.00
Total:	1	38,000.00

There are NO errors in this listing.

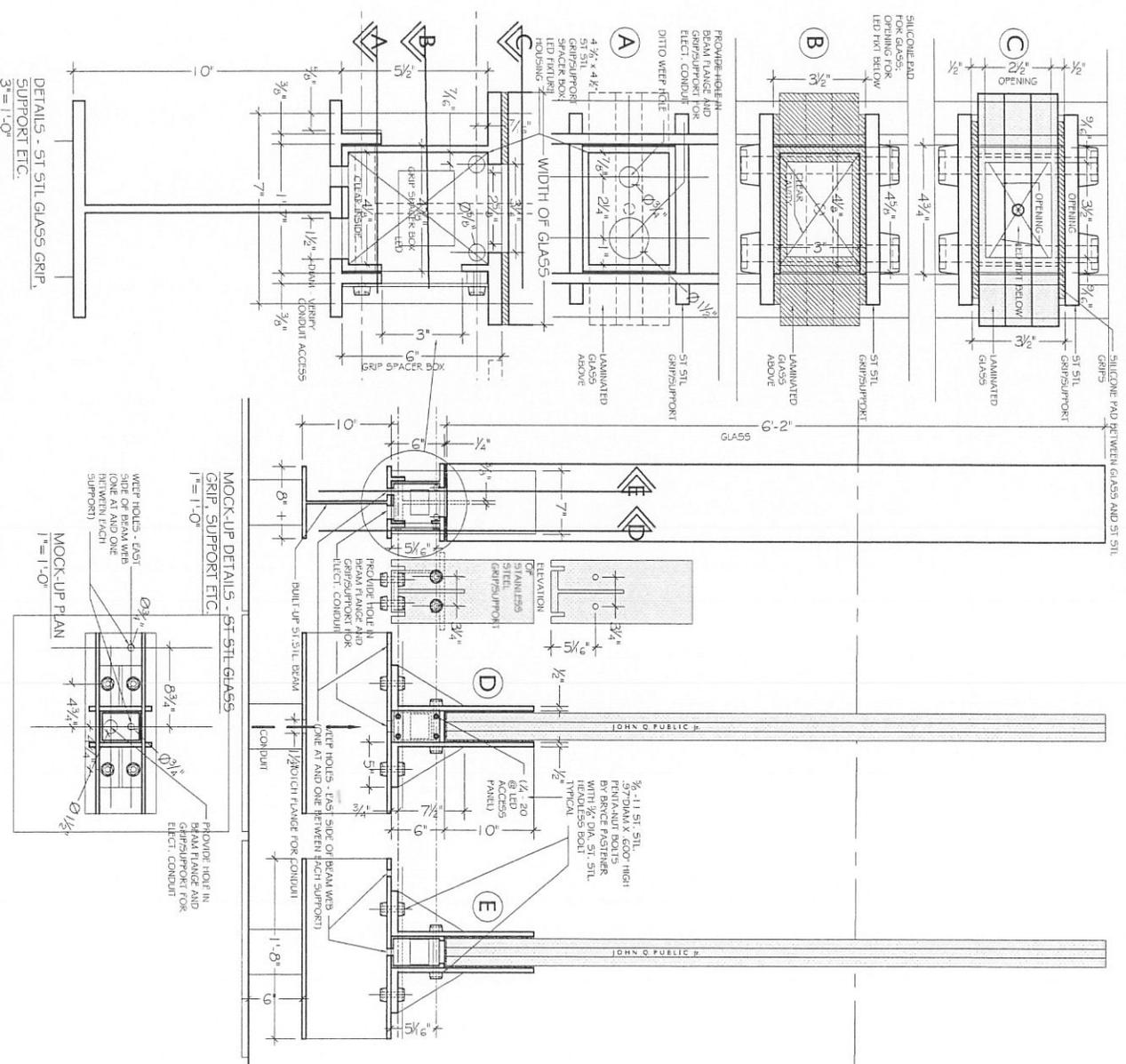
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	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	1	38,000.00			

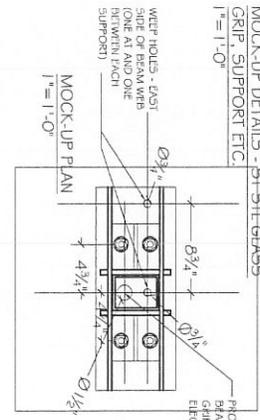
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Batch: GDS      Updated Entries:    1    Updated Amount:    38,000.00    Ref Num:    4272

---



DETAILS - 5T 51L GLASS GRIP,  
SUPPORT ETC.  
3" = 1'-0"



MOCK-UP DETAILS - 5T 51L GLASS  
GRIP, SUPPORT ETC.  
1" = 1'-0"

**SK-GII**  
07 27 16

PROPOSED 9/11 MEMORIAL  
HOBOKEN NJ 07030

M O C K - U P

Demetri Sarantis - Architects  
120 WALKER ST-6E  
NEW YORK, NY 10013  
917.535.9800  
demetri@dsarch.us

rev #	date	description
	02/18/16	
	03/20/15	GLASS STUDY 1
	12/11/14	PRELIMINARY SET

7/27/2016

**To:** The City of Hoboken  
City Hall – 88 Washington Street  
Hoboken NJ 07030

**Attn:** Leo Pellegrini – Director of Environmental Services

**Re:** Proposal for Professional Services

**Project:** A Mock-Up for the Hoboken 9/11 Memorial

Dear Mr. Pellegrini,

At your request, Demetri Sarantitis Architects, acting as an independent contractor to the Client addressed above and currently under contract to design Hoboken 9/11 Memorial, is pleased to provide a Proposal for making a full size mock-up of one of the fifty-six 9/11 Memorial elements.

The mock-up will consist of both the laminated glass and stainless steel base assembly and will be fabricated by Depp Glass of Long Island City which is thoroughly familiar with this very special glass and has been working closely with our office, very successfully fabricating and testing all glass samples to date. The mock-up will be in accordance with our current design (see attached drawing ) with the following being understood and included.

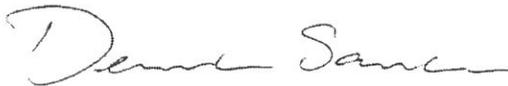
DESCRIPTION AND SCOPE

1. One piece of triple-laminated polished Borosilicate glass 3”thick by 9”wide by 74”high
2. One 20”long portion of the stainless steel supporting structure and LED fixture housing
3. One functioning prototype of the LED lighting fixture
4. The assembly described will be temporarily set up on site at Pier A

COST OF MOCK-UP

For scope of work described above..... \$38,000.00

Sincerely,



Demetri Sarantitis

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON: AUG 03 2016

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

James J. Sarena CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

~~CITY CLERK~~  
**RESOLUTION APPOINTING "PAY-TO-PLAY" REFORM  
COMPLIANCE OFFICER FOR THE CITY OF HOBOKEN**

**WHEREAS**, the City Code of the City of Hoboken requires a "Pay-to-Play" Reform Compliance Officer, at Section 20A-22; and,

**WHEREAS**, the "Pay-to-Play" Reform Compliance Officer was incorporated into the City Code in 2008, as a result of a settlement agreement between the City of Hoboken and the People For Open Government.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hoboken that Alyssa L. Bongiovanni, Esq., Assistant Corporation Counsel for the City of Hoboken, is hereby appointed as the "Pay-to-Play" Reform Compliance Officer for the City of Hoboken; and,

**BE IT FURTHER RESOLVED** that no additional compensation shall be provided to the individual appointee as a result of this appointment; and,

**BE IT FURTHER RESOLVED** that said appointment shall begin immediately and shall continue until the appointment of a successor.

Reviewed:

Approved as to Form:

Quentin Wiest  
Quentin Wiest  
Business Administrator

Brian Aloia  
Brian Aloia, Esq.  
Corporation Counsel

Date of Meeting: August 3, 2016

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			/
Michael Russo	/			/
President Jennifer Giattino	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON:

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AUG 03 2015

CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

*James J. Sarnia*  
\_\_\_\_\_  
CITY CLERK

**RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE  
OFFICER ("PACO") FOR THE CITY OF HOBOKEN**

**WHEREAS**, there exists a need for a Public Agency Compliance Officer (P.A.C.O.) for the City of Hoboken, pursuant to N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27-1 et. seq.; and,

**WHEREAS**, the State Department of Treasury Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (DDC), N.J.A.C. 17:27-1 et. seq. requires that the rules commonly known as "affirmative action" be followed.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hoboken that Alyssa L. Bongiovanni, Esq., Assistant Corporation Counsel for the City of Hoboken, is hereby appointed as the Public Agency Compliance Officer for the City of Hoboken; and,

**BE IT FURTHER RESOLVED** that no additional compensation shall be provided to the individual appointee as a result of this appointment; and,

**BE IT FURTHER RESOLVED** that said appointment shall begin immediately and shall continue until the appointment of a successor.

Reviewed:  
*Quentin Wiest*  
\_\_\_\_\_  
Quentin Wiest  
Business Administrator

Approved as to Form:  
*Brian Aloia*  
\_\_\_\_\_  
Brian Aloia, Esq.  
Corporation Counsel

**Date of Meeting: August 3, 2016**

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
President Jennifer Giattino	/			

A8

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION RELEASING PERFORMANCE BOND TO 618 MADISON STREET HOB, LLC FOLLOWING THE CONSTRUCTION PROJECT AT 618 MADISON STREET, HOBOKEN, NEW JERSEY**

**WHEREAS**, a performance bond was posted by 618 Madison Street HOB, LLC for a construction project located at Block 75, Lot 23 on the tax map of the City of Hoboken, being commonly known as 618 Madison Street, Hoboken, New Jersey, in connection with the Zoning Board of Adjustment Resolution of Approval dated June 24, 2014, which was duly adopted as to form by the Zoning Board on July 15, 2014, under the condition of the submission of the bond; and,

**WHEREAS**, the performance thereunder has been substantially completed, and pursuant to the investigation and findings of Jeffrey C. Marsden, P.E., P.P., C.M.E., Civil Department Manager for H2M Engineers, it has been recommended that the bond be released, which recommendation was memorialized in a letter dated February 15, 2016, which letter was revised as of June 23, 2016.

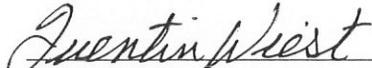
**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken that the performance bond posted by 618 Madison Street HOB, LLC for the construction at 618 Madison Street shall be, and is hereby, released; and,

**BE IT FURTHER RESOLVED**, that the Mayor is hereby authorized to direct release of said bond, and the City's Administration and Corporation Counsel are directed to take any and all action necessary to effectuate the terms of the Agreement; and,

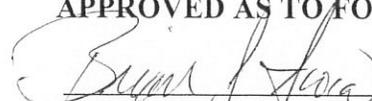
**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to all parties in the administration of this action.

Meeting date: August 3, 2016

APPROVED:

  
Quentin Wiest  
Business Administrator

APPROVED AS TO FORM:

  
Brian Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael DeFusco			✓	
James Doyle	/			
Tiffanie Fisher			✓	
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				✓
President Jennifer Giattino	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON: AUG 03 2016



CITY CLERK



architects + engineers

119 Cherry Hill Road, Ste 200    ☎ 862.207.5900  
Parsippany, NJ 07054        ☎ 973.334.0507

February 15, 2016

**Revised June 23, 2016**

Zoning Board of Adjustment  
City of Hoboken  
94 Washington Street  
Hoboken, New Jersey 07030

**RE: 618 Madison Street  
Block 75 – Lot 23  
Field Observation  
Our Project Number HOBZ1330**

Dear Board Members:

This office has visited the subject project and compared the post construction condition of the public improvements against the approved plans listed below.

- Architectural Plans entitled "618 Madison St., Hoboken NJ – Proposed 4 story, 4 Unit Residential Apartment Building." prepared by James McNeight AIA dated February 4, 2014, **revised through September 16, 2014.**

H2M was not contacted prior to the construction of the public improvements within the ROW and therefore, was not present during the construction of the improvements. As a result H2M cannot speak to the method of construction or the depth of the concrete sidewalk or curb. H2M has received an e-mail from the applicant addressing the issues **in Bold.**

H2M visited the site on February 11, 2016 and observed the following;

1. The planter does not appear to be as wide as indicated on the plans. The plans show the planter set back about one foot from the front stairs. The planter was constructed approximately three feet set back from the stairs. As a result the planter is two feet narrower than shown on the plans and as such there was not enough room for the two rows of proposed plantings.
  - a. **See item 2 below**

2. The plans show two rows of vegetation and there is only one row of vegetation.
  - a. **1 and 2: The planter area could not be any deeper, based on site conditions. There is Fire water connection for sprinkler. In the future when the shrubs grow and if plant area was any deeper, the SYMI will be lost behind the shrubs and will be difficult for fire dept. to find and connect to it.**
3. The vegetation in the planter does not appear to be consistent with the planting schedule.
  - a. **The vegetation provided meets or exceeds what you see in typical Hoboken new construction and suited well to this property.**
4. The planting detail indicate that there should be an ADA compliant tree grate around the tree, however there is no tree grate present and there is a small rail fence around the tree pit.
  - a. **The applicant has received a letter from the Shade Tree Commission which indicates that the three sided metal Tree Pit rail with the side rails sloped toward the street is required.**
5. The sidewalk appears to be constructed in accordance with the plans. However it appears that the curb was poured as a part of the sidewalk and a full depth curb was not constructed in accordance with the plan details. As a result there is no pavement repair strip. This method of construction generally results in early cracking and degradation of the curb.
  - a. **The applicant is indicating that the Side walk and curb - we provided is a "monolithic pour" and the curb provided is deep enough to meet the City requirements.**
6. It appears that new utility service lines were constructed and the pavement was repaired as required. (this is just a comment)
7. The plans call for a five inch caliber London plain street tree. The tree that was planted has a one and a half inch diameter at four feet above the sidewalk.
  - a. **The applicant has received a letter from the Shade Tree Commission which indicates that the tree is only a 1 ½ inch caliber. However they further indicates that the tree is properly planted and established, well maintained and protected and they do not recommend removing it .**

Zoning Board of Adjustment – City of Hoboken  
618 Madison.  
February 15, 2016  
Page 3

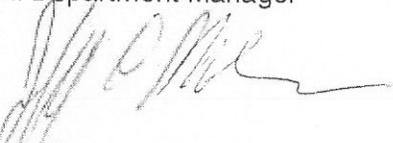
I would recommend that the bond be released because the above issues have been addressed.

If you have any questions, please do not hesitate to contact me.

Sincerely,

**H2M ASSOCIATES, INC.**

Jeffrey C. Marsden, P.E., P.P., C.M.E.  
Civil Department Manager



JCM:afw

c: Pat Carcone – email only  
Eileen Banyra – email only  
Dennis Galvin, Esq.  
Robert Matule, Esq. Attorney



East Hanover, New Jersey 07936

Meeting date: August 3, 2016

APPROVED:

Quentin Wiest  
Quentin Wiest  
Business Administrator

APPROVED AS TO FORM:

Brian Aloia  
Brian Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo	/			/
President Jennifer Giattino	/			

CERTIFICATION OF FUNDS

RESOLUTION TITLE:

RESOLUTION AWARDING A CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP, INC. TO PURCHASE LABOR AND MATERIALS FOR THE HOBOKEN CITY HALL TELEPHONE CABLE DEMOLITION AND INSTALLATION PROJECT IN ACCORDANCE WITH NEW JERSEY STATE CONTRACT NOS. T1778 AND T2989 IN THE TOTAL AMOUNT NOT TO EXCEED \$32,700.00

AMOUNT TO BE CERTIFIED:

\$32,700.00

ACCOUNT NUMBER TO CERTIFY FROM:

C-04-60-711-360

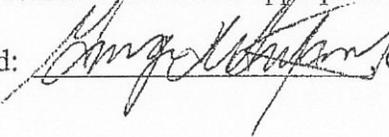
CERTIFICATION:

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON: AUG 03 2015

James J. Sarcina  
CITY CLERK

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$32,700.00 is available in the following appropriation: C-04-60-711-360; and I further certify

that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

August 2, 2016  
11:54 AM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

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Batch Id: GDS      Batch Date: 08/02/16      Batch Type: Standard

---

Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-711-360 Z149G Computer/Technical	Encumbrance	CFO CERT FOR MEETING 08/03/16 MILLENNIU Upgrades	32,700.00	1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	32,700.00
Total Of All Funds:		0.00	0.00	0.00	0.00	0.00	32,700.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	32,700.00
Total:	1	32,700.00

There are NO errors in this listing.

---

	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrances:	1	32,700.00

---

Batch: GDS      Updated Entries: 1      Updated Amount: 32,700.00      Ref Num: 4279

---



*One point of contact.  
Endless Possibilities.*

SPIN #143007785  
Federal GSA #GS-35F-0220R  
NJ WSCA 83083 / 75580  
HCESC TEC #06 / TEC #07

July 27<sup>th</sup>, 2016

City of Hoboken  
94 Washington Street  
Hoboken, NJ 07030

Attn: Quentin Wiest

Re: Equipment Cabinets

Thank you for allowing Millennium Communications Group (MCG) the opportunity to address your requirements. We propose to provide all labor and materials required to complete the following under state wiring contract #'s T1778 / T2989:

- (1) Middle Atlantic 7'H x 48'D server cabinet for MDF on 3<sup>rd</sup> floor
- (1) Middle Atlantic 4'H x 32'D wall mount cabinet on 2<sup>nd</sup> floor
- (1) Middle Atlantic 4'H x 32'D wall mount cabinet on 1st floor
- (1) Middle Atlantic 4'H x 32'D wall mount cabinet on ground floor
- (1) Middle Atlantic 3'H x 32'D wall mount cabinet on ground floor
- (10) 48 port patch Cat6 panels
- (1) Delivery / Installation

- Material - \$9,977.76
- Labor - \$6,685.20
- Overhead - \$668.52
- Profit - \$668.52

**Total: \$18,000.00**

Sincerely,

*Joseph Sabatino*

**Joseph Sabatino**  
Security & Surveillance



*One point of contact.  
Endless Possibilities.*

SPIN #143007785  
Federal GSA #GS-35F-0220R  
NJ WSCA 83083 / 75580  
HCESC TEC #06 / TEC #07

## **Standard Terms & Conditions**

NJ Sales tax is not included. Customer to provide appropriate tax exempt certificate. All work to be performed during normal working hours. Access without delay is the responsibility of others. Delays attributable to customer, other trades, etc. may have an impact on project schedule and pricing. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner and in accordance with industry practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accident or delays beyond our control.

This estimate is valid for 30 days. Payment terms are net 30 days from invoice date; materials will be invoiced at start of project, and progress payments for labor will be invoiced commensurate to work accomplished at the end of each month. Owner to carry fire and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Unless otherwise agreed to in writing, Buyer shall pay for the services rendered within thirty (30) days of the date of invoice. In the event

Buyer fails to pay the total purchase price within said 30-day period; Seller shall be entitled to collect an interest charge of the lesser of 1.5 % per month or the maximum amount allowed by applicable laws applied to the unpaid purchase price. Seller shall also be entitled, in addition to all other remedies available at law or in equity, to recover reasonable attorneys' fees and/or other expenses in collecting the purchase price or otherwise enforcing or successfully defending itself in respect of this sales contract. Customer signature and Purchase Order are required before work will commence.

Deposit of 35% with Order. (Mobilization & Equipment Ordering)

Tentative scheduling is four to six weeks from receipt of order and subject to change without notice.

All drawings, proposals and related documentation are proprietary and will remain the property of Millennium Communications Group Inc., until Final Payment is received-any use or reproduction of same are strictly prohibited.

Permits, fees and inspections are the responsibility of others.

Invoice will be issued for equipment received at customer site or at Millennium Communications Group Inc. warehouse.

Cancelled orders will incur a 30% restocking charge.

Equipment identified as custom order is not returnable and must be paid for in full

Materials are subject to change based on availability

Delays to the project schedule which are out of the control of Millennium Communications Group Inc. will not be cause for delays in billing per the schedule.

Changes to this contract shall not affect above payment schedule.

All work will be performed by IBEW Teledata technicians during normal business hours. No allowance has been made for restricted work hours.

MCG technicians will ONLY be authorized to perform work that is specifically listed in the above scope



*One point of contact.  
Endless Possibilities.*

SPIN #143007785  
Federal GSA #GS-35F-0220R  
NJ WSCA 83083 / 75580  
HCESC TEC #06 / TEC #07

of work. ANY additional work will be done by executing a CHANGE ORDER.

The capabilities of the system proposed are complete as defined herein. Any prior oral or written representations outside the body of this proposal are excluded.

Customer Acceptance

The above pricing, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

---

Signature	Print Name	Title	Date
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Please fax to (973) 503- 0111.



*One point of contact.  
Endless Possibilities.*

SPIN #143007785  
Federal GSA #GS-35F-0220R  
NJ WSCA 83083 / 75580  
HCESC TEC #06 / TEC #07

July 27<sup>th</sup>, 2016

City of Hoboken  
94 Washington Street  
Hoboken, NJ 07030

Attn: Quentin Wiest

Re: 50 Pair Copper to MDF /IDF's

Thank you for allowing Millennium Communications Group (MCG) the opportunity to address your requirements. We propose to provide all labor and materials required to complete the following under state wiring contract #'s T1778 / T2989:

- (1) 50 pair Cat 3 copper cable from basement telephone closet to (4) IDF's and (1) MDF
- (1) 300 Pair 110 style field termination kit with C5 clips in basement telephone room
- (1) 48 Port patch panel in (4) IDF's and (1) MDF
- (1) Installation, terminating and testing

- Material - \$5,192.04
- Labor - \$7,923.32
- Overhead - \$792.32
- Profit - \$792.32

**Total: \$14,700.00**

Sincerely,

*Joseph Sabatino*



*One point of contact.  
Endless Possibilities.*

SPIN #143007785  
Federal GSA #GS-35F-0220R  
NJ WSCA 83083 / 75580  
HCESC TEC #06 / TEC #07

**Joseph Sabatino**  
Security & Surveillance

### **Standard Terms & Conditions**

NJ Sales tax is not included. Customer to provide appropriate tax exempt certificate. All work to be performed during normal working hours. Access without delay is the responsibility of others. Delays attributable to customer, other trades, etc. may have an impact on project schedule and pricing. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner and in accordance with industry practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accident or delays beyond our control.

This estimate is valid for 30 days. Payment terms are net 30 days from invoice date; materials will be invoiced at start of project, and progress payments for labor will be invoiced commensurate to work accomplished at the end of each month. Owner to carry fire and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Unless otherwise agreed to in writing, Buyer shall pay for the services rendered within thirty (30) days of the date of invoice. In the event

Buyer fails to pay the total purchase price within said 30-day period; Seller shall be entitled to collect an interest charge of the lesser of 1.5 % per month or the maximum amount allowed by applicable laws applied to the unpaid purchase price. Seller shall also be entitled, in addition to all other remedies available at law or in equity, to recover reasonable attorneys' fees and/or other expenses in collecting the purchase price or otherwise enforcing or successfully defending itself in respect of this sales contract. Customer signature and Purchase Order are required before work will commence.

Deposit of 35% with Order. (Mobilization & Equipment Ordering)

Tentative scheduling is four to six weeks from receipt of order and subject to change without notice.

All drawings, proposals and related documentation are proprietary and will remain the property of Millennium Communications Group Inc., until Final Payment is received-any use or reproduction of same are strictly prohibited.

Permits, fees and inspections are the responsibility of others.

Invoice will be issued for equipment received at customer site or at Millennium Communications Group Inc. warehouse.

Cancelled orders will incur a 30% restocking charge.

Equipment identified as custom order is not returnable and must be paid for in full

Materials are subject to change based on availability

Delays to the project schedule which are out of the control of Millennium Communications Group Inc. will not be cause for delays in billing per the schedule.



*One point of contact.  
Endless Possibilities.*

SPIN #143007785  
Federal GSA #GS-35F-0220R  
NJ WSCA 83083 / 75580  
HCESC TEC #06 / TEC #07

Changes to this contract shall not affect above payment schedule.

All work will be performed by IBEW Teledata technicians during normal business hours. No allowance has been made for restricted work hours.

MCG technicians will ONLY be authorized to perform work that is specifically listed in the above scope of work. ANY additional work will be done by executing a CHANGE ORDER.

The capabilities of the system proposed are complete as defined herein. Any prior oral or written representations outside the body of this proposal are excluded.

Customer Acceptance

The above pricing, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

---

Signature

Print Name

Title

Date

Please fax to (973) 503- 0111.

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AWARDING A CONTRACT TO BEYER BROS. CORPORATION TO PURCHASE ONE (1) ROLL-OFF TRUCK FOR HOBOKEN ENVIRONMENTAL SERVICES IN ACCORDANCE WITH BEYER BROS. CORPORATION'S NEW JERSEY STATE CONTRACT NO. T-2809/A83470 IN THE TOTAL AMOUNT NOT TO EXCEED \$170,013.00**

**WHEREAS**, the City of Hoboken Environmental Services requires one (1) Roll-off truck for Environmental Services; and,

**WHEREAS**, N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative; and,

**WHEREAS**, the Administration intends purchase said vehicle from Beyer Bros. Corporation pursuant to their New Jersey State contract number T-2809/A83470 for a not to exceed total contract amount of One Hundred Seventy Thousand Thirteen Dollars (\$170,013.00), as described in the attached proposals dated July 19, 2016 and July 21, 2016.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken, that a contract with the below listed vendor is awarded for an amount not to exceed One Hundred Seventy Thousand Thirteen Dollars (\$170,013.00), for goods and services as described in the attached proposals from Beyer Bros. Corporation dated July 19, 2016 and July 21, 2016, as follows:

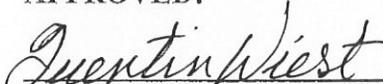
1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the attached proposal and Purchasing Agent recommendation shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. This agreement shall be subject to a standard non-appropriation clause in favor of the City of Hoboken.
5. The Council hereby authorizes the Mayor, or her designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
6. The Mayor, or her designee, is hereby authorized to execute an agreement, for the

above referenced goods and/or services based upon the following information:

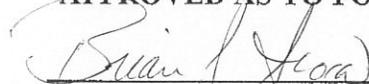
Beyer Bros. Corporation  
109 Broad Avenue, Route 1 & 9  
Fairview, NJ 07022

Meeting date: August 3, 2016

APPROVED:

  
Quentin Wiest  
Business Administrator

APPROVED AS TO FORM:

  
Brian Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
President Jennifer Giattino	/			

CERTIFICATION OF FUNDS

RESOLUTION TITLE:

RESOLUTION AWARDING A CONTRACT TO BEYER BROS. CORPORATION TO PURCHASE ONE (1) ROLL-OFF TRUCK FOR HOBOKEN ENVIRONMENTAL SERVICES IN ACCORDANCE WITH BEYER BROS. CORPORATION'S NEW JERSEY STATE CONTRACT NO. T-2809/A83470 IN THE TOTAL AMOUNT NOT TO EXCEED \$170,013.00

AMOUNT TO BE CERTIFIED:

\$170,013.00

ACCOUNT NUMBER TO CERTIFY FROM:

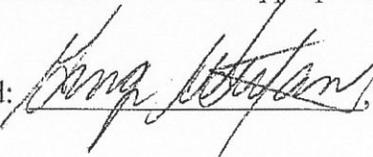
C-04-60-716-310

CERTIFICATION:

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON: AUG 03 2016

  
CITY CLERK

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$170,013.00 is available in the following appropriation: C-04-60-716-310; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

# CITY OF HOBOKEN

## Division of Purchasing

DAWN ZIMMER  
Mayor



AL B. DINEROS, QPA  
Purchasing Agent

Date: July 25, 2016

To: Quentin Wiest, Business Administrator  
Corporation Counsel

From: Al B. Dineros

Subject: **Resolution to Award the Contract to Purchase one (1) Roll- off Truck  
for Hoboken Environmental Services - NTE \$170,013.00  
NJ State contract T-2809/A83470**

Hoboken Environmental Services needs one (1) roll-off truck.

N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative, and Beyer Ford has been awarded NJ State Contract T-2809/A83470, which cooperative the City is a part of.

I recommend awarding the contract to the following vendor for not to exceed \$170,013.00:

Beyer Bros. Corp.  
109 Broad Avenue, Route 1 & 9  
Fairview, NJ 07022

August 1, 2016  
11:56 AM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

---

Batch Id: GDS      Batch Date: 08/01/16      Batch Type: Standard

---

Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-716-312 Z-420 VARIOUS HEAVY EQUIPMENT	Encumbrance	CFO CERT FOR MEETING 08/03/16 BEYER BROS	170,013.00	1



---

	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	1	170,013.00		
Batch: GDS	Updated Entries:	1	Updated Amount:	170,013.00 Ref Num: 4273

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Batch Id: GDS      Batch Date: 08/02/16      Batch Type: Standard

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Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-716-312 Z-420 VARIOUS HEAVY EQUIPMENT	Encumbrance	REV CFO CERT MEETING 8/03/16 BEYER BROS	170,013.00-	1
C-04-60-716-310 Z-420 VARIOUS CAPITAL EQUIPMENT	Encumbrance	CFO CERT MEETING 8/03/16 BEYER BROS	170,013.00	2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	2	0.00
Total:	2	0.00

There are NO errors in this listing.

---

	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrances:	2	0.00

---

Batch: GDS      Updated Entries:    2    Updated Amount:      0.00    Ref Num:    4283

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INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

*[Handwritten signatures]*

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AWARDING A CONTRACT TO TENNANT SALES AND SERVICE COMPANY TO PURCHASE TWO (2) MODEL ATLV 4300 VACUUM SWEEPERS FOR HOBOKEN PARK SERVICES IN ACCORDANCE WITH MRESC COOPERATIVE CONTRACT 15/16 - 44 IN THE TOTAL AMOUNT NOT TO EXCEED \$77,180.16 (\$38,590.08/EA)**

**WHEREAS**, the City of Hoboken requires two (2) vacuum sweepers, specifically Model ATLV 4300, for Park Services; and,

**WHEREAS**, N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative, and Tennant Sales and Service Company is part of the Middlesex Regional Educational Services Cooperative (MRESC), Contract Number 15/16-44; and,

**WHEREAS**, the Administration intends to purchase said goods and provisions from Tennant Sales and Service Company as described in the attached proposal dated February 4, 2016, for a total contract amount not to exceed Seventy Seven Thousand One Hundred Eighty Dollars and Sixteen Cents (\$77,180.16).

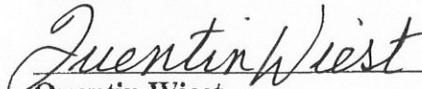
**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken that a contract with the below listed vendor is awarded for an amount not to exceed Seventy Seven Thousand One Hundred Eighty Dollars and Sixteen Cents (\$77,180.16), for goods and services as described in the attached proposal from Tennant Sales and Service Company dated February 4, 2016, as follows:

1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the attached proposal and Purchasing Agent recommendation shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. This agreement shall be subject to a standard non-appropriation clause in favor of the City of Hoboken.
5. The Council hereby authorizes the Mayor, or her designee to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
6. The Mayor, or her designee, is hereby authorized to execute an agreement with:

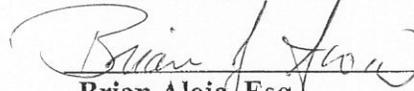
Tennant Sales and Services Company  
 701 North Lilac Drive  
 Minneapolis, MN 55440-1452

Meeting date: August 3, 2016

APPROVED:

  
 Quentin Wiest  
 Business Administrator

APPROVED AS TO FORM:

  
 Brian Aloia, Esq.  
 Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			/
Michael Russo	/			/
President Jennifer Giattino	/			

CERTIFICATION OF FUNDS

RESOLUTION TITLE:

RESOLUTION AWARDING A CONTRACT TO TENNANT SALES AND SERVICE COMPANY TO PURCHASE TWO (2) MODEL ATLV 4300 VACUUM SWEEPERS FOR HOBOKEN PARK SERVICES IN ACCORDANCE WITH MRESC COOPERATIVE CONTRACT 15/16 - 44 IN THE TOTAL AMOUNT NOT TO EXCEED \$77,180.16 (\$38,590.08/EA)

AMOUNT TO BE CERTIFIED:

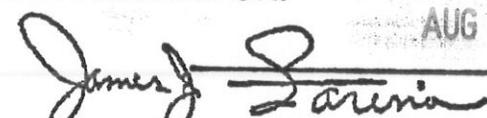
\$77,180.16

ACCOUNT NUMBER(S) TO CERTIFY FROM:

G-02-25115004      \$11,590.08  
 G-02-25116007      \$27,000.00  
 C-04-60-716-310    \$38,590.08

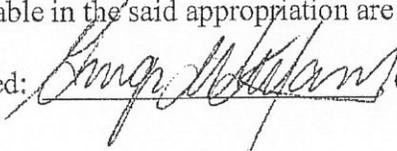
CERTIFICATION:

A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON:

  
 AUG 03 2016  
 CITY CLERK

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$77,180.16 is available in the following appropriation: G-02-25115004 (\$11,590.08); G-02-25116007 (\$27,000.00) and C-04-60-716-310 (\$38,590.08); and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:



George DeStefano,

CFO

Batch Id: GDS      Batch Date: 08/01/16      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
G-02-25-115-004 Clean Communities Grant FY 2015	Encumbrance	CFO CERT FOR MEETING 08/03/16 TENNANT	11,590.08	1
G-02-25-116-007 Clean Communities FY2016	Encumbrance	CFO CERT FOR MEETING 08/03/16 TENNANT	27,000.00	2
C-04-60-716-312 Z-420 VARIOUS HEAVY EQUIPMENT	Encumbrance	CFO CERT FOR MEETING 08/03/16 TENNANT	38,590.08	3

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	38,590.08
GRANT FUND	G-02	0.00	0.00	0.00	0.00	0.00	38,590.08
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	77,180.16

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	3	77,180.16
Total:	3	77,180.16

There are NO errors in this listing.

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	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	3	77,180.16		
Batch: GDS	Updated Entries:	3	Updated Amount:	77,180.16 Ref Num: 4274

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Batch Id: GDS      Batch Date: 08/02/16      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-716-312 Z-420 VARIOUS HEAVY EQUIPMENT	Encumbrance	REV CFO CERT FOR MEETING 08/03/16 TENNAN	38,590.08-	1
C-04-60-716-310 Z-420 VARIOUS CAPITAL EQUIPMENT	Encumbrance	CFO CERT FOR MEETING 08/03/16 TENNANT	38,590.08	2

CITY OF HOBOKEN  
Budget Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	2	0.00
Total:	2	0.00

There are NO errors in this listing.

---

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	2	0.00			

---

Batch: GDS      Updated Entries: 2      Updated Amount: 0.00      Ref Num: 4282

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# CITY OF HOBOKEN

## Division of Purchasing

**DAWN ZIMMER**  
Mayor



**AL B. DINEROS, QPA**  
Purchasing Agent

Date: July 25, 2016

To: Quentin Wiest, Business Administrator  
Corporation Counsel

From: Al B. Dineros

**Subject: Resolution to Award the Contract to Purchase Two (2) Model ATLV  
4300 Vacuum Sweepers for Hoboken Park Services NTE  
\$77,180.16(\$38,590.08/EA)**

Hoboken Park Services needs two (2) vacuum sweepers.

N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative, and Tennant Sales and Service Company has been awarded Middlesex Regional Educational Services Commission (MRESC) Cooperative Contract 15/16 - 44 , which cooperative the City is a part of.

I recommend awarding the contract to the following vendor for not to exceed \$77,180.16:

Tennant Sales and Service Company  
701 N Lilac Drive  
Minneapolis, MN 55422-4601

INTRODUCED BY: David Muro  
SECONDED BY: [Signature]

CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AWARDING A CONTRACT TO BEYER FORD TO PURCHASE TWO (2) 2016 FORD F-250 TRUCKS FOR THE HOBOKEN ENVIRONMENTAL SERVICES/PARK DEPARTMENT IN ACCORDANCE WITH BEYER FORD'S NEW JERSEY STATE CONTRACT NO. T-2100/A88727 IN THE TOTAL AMOUNT NOT TO EXCEED \$64,499.00 (\$32,249.50/EA)**

WHEREAS, the City of Hoboken requires two (2) Ford F-250 utility trucks for the Environmental Services/Park Department; and,

WHEREAS, N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative; and,

WHEREAS, the Administration intends to purchase the required Ford F-250 utility trucks from Beyer Ford pursuant to their New Jersey State contract T-2100/A88727 for a total amount not to exceed Sixty Four Thousand Four Hundred Ninety Nine Dollars (\$64,499.00), as described in the attached proposal from Beyer Ford dated February 4, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hoboken that a contract with the below listed vendor is awarded for a total amount not to exceed Sixty Four Thousand Four Hundred Ninety Nine Dollars (\$64,499.00), for goods and services as described in the attached proposal from Beyer Ford dated February 4, 2016, as follows:

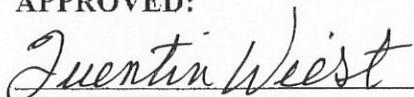
1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the attached proposal and Purchasing Agent recommendation shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. This agreement shall be subject to a standard non-appropriation clause in favor of the City of Hoboken.
5. The Council hereby authorizes the Mayor, or her designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
6. The Mayor, or her designee, is hereby authorized to execute an agreement with:

Beyer Ford  
170 Ridgedale Avenue  
Morristown, NJ 07960

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON: AUG 03 2015

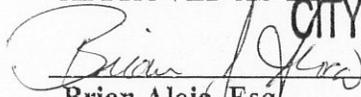
Meeting date: August 3, 2016

APPROVED:

  
Quentin Wiest  
Business Administrator



APPROVED AS TO FORM:  
CITY CLERK

  
Brian Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			/
Michael Russo	/			/
President Jennifer Giattino	/			

CERTIFICATION OF FUNDS

RESOLUTION TITLE:

RESOLUTION AWARDDING A CONTRACT TO BEYER FORD TO PURCHASE TWO (2) 2016 FORD F-250 TRUCKS FOR THE HOBOKEN ENVIRONMENTAL SERVICES/PARK DEPARTMENT IN ACCORDANCE WITH BEYER FORD'S NEW JERSEY STATE CONTRACT NO. T-2100/A88727 IN THE TOTAL AMOUNT NOT TO EXCEED \$64,499.00 (\$32,249.50/EA)

AMOUNT TO BE CERTIFIED:

\$64,499.00

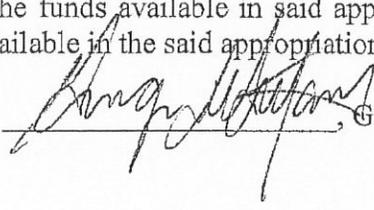
ACCOUNT NUMBER TO CERTIFY FROM:

C-04-60-716-310

CERTIFICATION:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$64,499.00 is available in the following appropriation: C-04-60-716-310; and I further certify

that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

August 1, 2016  
11:00 AM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

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Batch Id: GDS      Batch Date: 08/01/16      Batch Type: Standard

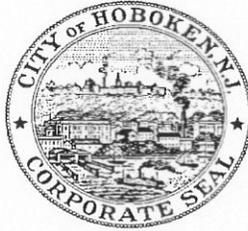
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Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-716-312 Z-420 VARIOUS HEAVY EQUIPMENT	Encumbrance	CFO CERT FOR MEETING 08/03/16 BEYER FORD	64,499.00	1

# CITY OF HOBOKEN

## Division of Purchasing

**DAWN ZIMMER**  
Mayor



**AL B. DINEROS, QPA**  
Purchasing Agent

Date: July 25, 2016

To: Quentin Wiest, Business Administrator  
Corporation Counsel

From: Al B. Dineros

**Subject: Resolution to Award the Contract to Purchase Two (2) 2016 Ford F-250 Utility Trucks for Hoboken Environmental Services - NTE \$64,499.00(\$32,249.50/EA)**

Hoboken Environmental Services needs two (2) utility trucks.

N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative, and Beyer Ford has been awarded NJ State Contract T-2100/A88727, which cooperative the City is a part of.

I recommend awarding the contract to the following vendor for not to exceed \$64,499.00:

Beyer Ford  
170 Ridgedale Avenue  
Morristown, NJ 07960

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	64,499.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	64,499.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	64,499.00
Total:	1	64,499.00

There are NO errors in this listing.

August 1, 2016  
11:00 AM

CITY OF HOBOKEN  
Budget Batch Update/Posting Report

Page No: 1

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	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	1	64,499.00		

---

Batch: GDS      Updated Entries: 1      Updated Amount: 64,499.00      Ref Num: 4267

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August 2, 2016  
12:00 PM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

Batch Id: GDS      Batch Date: 08/02/16      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-716-312 Z-420 VARIOUS HEAVY EQUIPMENT	Encumbrance	REV CFO CERT MEETING 8/3/16 BEYER FORD	64,499.00-	1
C-04-60-716-310 Z-420 VARIOUS CAPITAL EQUIPMENT	Encumbrance	CFO CERT MEETING 8/3/16 BEYER FORD	64,499.00	2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	2	0.00
Total:	2	0.00

There are NO errors in this listing.

August 2, 2016  
12:00 PM

CITY OF HOBOKEN  
Budget Batch Update/Posting Report

Page No: 1

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	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	2	0.00			
Batch: GDS	Updated Entries:	2	Updated Amount:	0.00	Ref Num: 4281

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INTRODUCED BY: \_\_\_\_\_

*David J. Mus*  
\_\_\_\_\_

SECONDED BY: \_\_\_\_\_

*[Signature]*  
\_\_\_\_\_

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AWARDING A CONTRACT TO HOFFMAN SERVICES INC. TO PURCHASE FOUR (4) EARTHLIFT VEHICLE LIFTS FOR CITY GARAGE IN ACCORDANCE WITH NEW JERSEY STATE CONTRACT G-8023/A80126 IN THE TOTAL AMOUNT NOT TO EXCEED \$41,017.00**

WHEREAS, the City requires heavy duty mobile column vehicle lifts for the City garage; and,

WHEREAS, N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative, and Steril Koni USA Inc. has been awarded New Jersey State Contract G-8023/A80126; and,

WHEREAS, Hoffman Services, Inc. is an authorized distributor of Steril Koni USA, Inc. vehicle lifts in New Jersey; and,

WHEREAS, pursuant to the recommendation of the Purchasing Department, which is attached hereto, the City wishes to contract for the purchase of the required vehicle left pursuant to New Jersey State Contract G-8023/A80126.

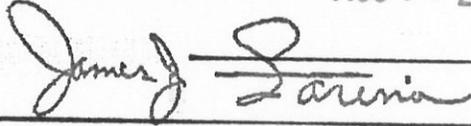
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hoboken that the below-listed vendor is authorized to provide the services and related goods described in the attached proposal dated June 22, 2016, for a total not to exceed amount of Forty One Thousand Seventeen Dollars (\$41,017.00), as follows:

1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the attached proposal and Purchasing Agent recommendation shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. This agreement shall be subject to a standard non-appropriation clause in favor of the City of Hoboken.
5. The Council hereby authorizes the Mayor, or her designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
6. The Mayor, or her designee, is hereby authorized to execute an agreement with:

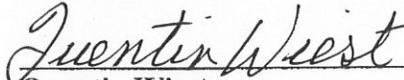
Hoffman Services Inc.  
55-57 East Bigelow Street  
Newark, NJ 07114

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON: AUG 03 2016

Meeting date: August 3, 2016

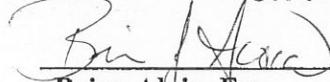
  
\_\_\_\_\_

APPROVED:

  
\_\_\_\_\_

Quentin Wiest  
Business Administrator

APPROVED AS CITY CLERK

  
\_\_\_\_\_

Brian Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
President Jennifer Giattino	/			

CERTIFICATION OF FUNDS

RESOLUTION TITLE:

RESOLUTION AWARDING A CONTRACT TO HOFFMAN SERVICES INC. TO PURCHASE FOUR (4) EARHLIFT VEHICLE LIFTS FOR CITY GARAGE IN ACCORDANCE WITH NEW JERSEY STATE CONTRACT G-8023/A80126 IN THE TOTAL AMOUNT NOT TO EXCEED \$41,017.00

AMOUNT TO BE CERTIFIED:

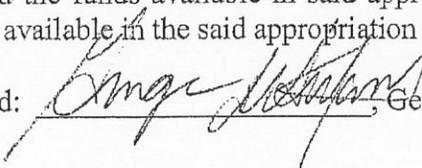
\$41,017.00

ACCOUNT NUMBER TO CERTIFY FROM:

C-04-60-716-312

CERTIFICATION:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$41,017.00 is available in the following appropriation: C-04-60-716-312; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

# CITY OF HOBOKEN

## Division of Purchasing

DAWN ZIMMER  
Mayor



AL B. DINEROS, QPA  
Purchasing Agent

Date: July 18, 2016

To: Quentin Wiest, Business Administrator  
Corporation Counsel

From: Al B. Dineros

**Subject: Resolution to Award the Contract to Purchase Vehicle Lift for City  
Garage NTE \$41,017.00**

City garage needs one (1) heavy duty vehicle lift for vehicle maintenance needs.

N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative, and Steril Koni USA Inc. has been awarded NJ State Contract G-8023/A80126, which cooperative the City is a part of.

Hoffman Services Inc. is an authorized distributor of Steril Koni USA vehicle lifts in NJ.

I recommend awarding the contract to the following vendor for not to exceed \$41,017.00:

Hoffman Services Inc.  
55-57 East Bigelow Street  
Newark, NJ 07114

August 2, 2016  
11:56 AM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

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Batch Id: GDS      Batch Date: 08/02/16      Batch Type: Standard

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Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-716-310 Z-420 VARIOUS CAPITAL EQUIPMENT	Encumbrance	CFO CERT FOR MEETING 08/03/2016 HOFFMAN	41,017.00	1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	41,017.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	41,017.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	41,017.00
Total:	1	41,017.00

There are NO errors in this listing.

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	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	0	0.00		
Encumbrances:	1	41,017.00		

---

Batch: GDS      Updated Entries: 1      Updated Amount: 41,017.00      Ref Num: 4280

---

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION INSERTING A SPECIAL ITEM OF REVENUE INTO THE  
CY2016 MUNICIPAL BUDGET FOR THE STATE LOCAL  
COOPERATIVE HOUSING INSPECTION PROGRAM**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

**WHEREAS**, said Director may also approve the insertion of an appropriation item for an equal amount; and,

**WHEREAS**, the City of Hoboken has received payments on April 20, 2016 in the amount of \$9,314.00 and on July 18, 2016 in the amount of \$22,946.00, totaling \$32,260.00, from the State of New Jersey Department of Community Affairs relative to the State Local Cooperative Housing Inspection Program, and desires to include this amount as a special item of revenue in the CY2016 budget and to include an appropriation item for said amount.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Hoboken hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the CY2016 budget in the amount of \$32,260.00. This is now available as revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated	
With Prior Written Consent of the Director of the	
Division of Local Government Services:	
Department of Community Affairs:	
Housing Inspection Program	\$32, 260.00

**BE IT FURTHER RESOLVED**, by the City Council of the City of Hoboken, that the sum of \$32,260.00 is hereby appropriated under the caption of:

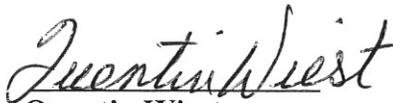
- General Appropriations:
- (a) Operations Excluded from CAPS
  - State and Federal Programs Off-Set by
  - Revenues:
  - Department of Community Affairs

**BE IT FURTHER RESOLVED**, that the City Clerk shall forward two (2) certified copies of this Resolution to the Director of Local Government Services for approval.

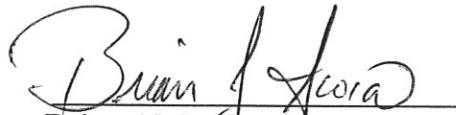
**MEETING DATE: August 3, 2016**

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravi Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffany Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
Jen Giattino, Council President	/			

**APPROVED BY:**

  
 Quentin Wiest  
 Business Administrator

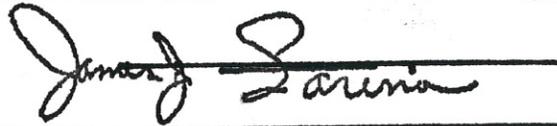
**APPROVED AS TO FORM:**

  
 Brian Aloia, Esq.  
 Corporation Counsel

A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.

AT A MEETING HELD ON:

**AUG 03 2016**



CITY CLERK

F2

INTRODUCED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

**RESOLUTION INSERTING A SPECIAL ITEM OF REVENUE INTO THE  
CY2016 MUNICIPAL BUDGET TO INCLUDE THE \$16,000.00  
RECEIVED PURSUANT TO THE FY 2017 PEDESTRIAN SAFETY  
GRANT**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and,

**WHEREAS**, the City of Hoboken has received notice of an award of \$16,000.00 from the State of New Jersey Division of Highway Traffic Safety; and wishes to amend its CY2016 Budget to include this amount as revenue and to include an appropriation item for said amount.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Hoboken hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the CY2016 budget in the amount of \$16,000.00. This is now available as revenue from:

Miscellaneous Revenues:

- Special Items of General Revenue Anticipated
- With Prior Written Consent of the Director of the
- Division of Local Government Services:
- State and Federal Revenues Off-set with Appropriations:
- Pedestrian Safety Grant \$16,000.00

**BE IT FURTHER RESOLVED** by the City Council of the City of Hoboken that the sum of \$16,000.00 is hereby appropriated under the caption of:

General Appropriations:

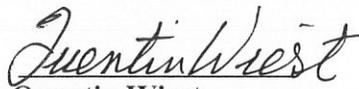
- (a) Operations Excluded from CAPS
- State and Federal Programs Off-Set by
- Revenues:
- Pedestrian Safety Grant \$16,000.00

**BE IT FURTHER RESOLVED**, that the City Clerk will forward two (2) certified copies of this Resolution to the Director of Local Government Services for approval.

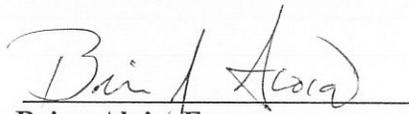
MEETING DATE: August 3, 2016

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravi Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffany Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
Jen Giattino, Council President	/			

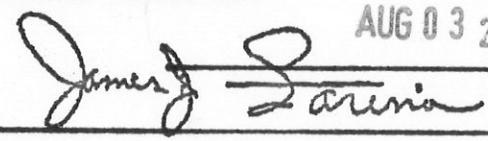
APPROVED BY:

  
Quentin Wiest  
Business Administrator

APPROVED AS TO FORM:

  
Brian Aloia, Esq.  
Corporate Counsel

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON:

  
AUG 03 2016  
CITY CLERK



**Application:** PED-2017-Hoboken City-00026  
**Status:** Grant Agreement Executed  
**User:** John Miskulin  
**Role:** Agency Administrator  
 Logout

- Main Menu ▶
- Actions ▶
- Application Menu ▶
- Related Pages ▶

<a href="#">SAVE</a>	<a href="#">SAVE/NEXT</a>	<a href="#">DELETE</a>	<a href="#">VIEW PDF</a>	<a href="#">ADD NOTE</a>
<a href="#">FIRST</a>	<a href="#">PREVIOUS</a>	<a href="#">NEXT</a>	<a href="#">LAST</a>	

**Created By:** Miskulin, John on 7/13/2016 6:55:58 AM  
**Last Modified By:** Miskulin, John on 7/13/2016 6:56:14 AM

You are here: > Contract Agreement

**CONTRACT AGREEMENT**

**Project Title** FY2017 Hoboken Pedestrian Safety Grant  
**Grant Number** PSF-17--01-20  
**State Fiscal Year** 2017  
**Amount Awarded** \$16,000  
**Funding Source** PSF-PEDESTRIAN SAFETY, EDUCATION AND ENFORCEMENT FUND  
**Project Period** 7/1/2016 - 5/31/2017

**Project Director** John Miskulin  
**Financial Officer** George DeStefano  
**Authorizing Official** Dawn Zimmer

Federal policy requires notification of Limited English Proficiency (LEP) requirements to entities that receive Federal funds. A copy of the US Department of Transportation's guide entitled, "Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons" can be found on our website at [www.state.nj.us/lps/htsalong](http://www.state.nj.us/lps/htsalong) with a power point presentation

The personnel of this Division look forward to the success of this project in improving highway traffic safety and are prepared to assist you in any way. Thank you for your interest and contributions to making New Jersey a safer state.

Gary Poedubicky  
 Acting Director and Governor's Representative

**I the Project Director agree to the Terms and Conditions above.\***

<a href="#">SAVE</a>	<a href="#">SAVE/NEXT</a>	<a href="#">DELETE</a>	<a href="#">VIEW PDF</a>	<a href="#">ADD NOTE</a>
<a href="#">FIRST</a>	<a href="#">PREVIOUS</a>	<a href="#">NEXT</a>	<a href="#">LAST</a>	

1392585



**POLICE DEPARTMENT  
CITY OF HOBOKEN**

One Police Plaza  
Hoboken, New Jersey 07030



*Kenneth F. Ferrante*  
Chief of Police

Tel. (201) 420-2002  
Fax. (201) 714-9415

**Training, Planning and Operations**

July 13, 2016

Mr. George DeStefano  
Chief Financial Officer  
Hoboken City Hall  
94 Washington Street  
Hoboken New Jersey 07030

**Re: FY 2017 Hoboken Pedestrian Safety Grant-**

*JMS*  
*7/14/2016*

Dear Mr. DeStefano

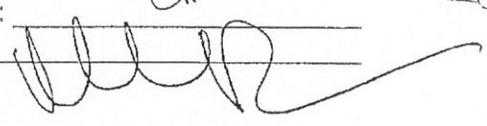
Attached please find a copy of the cover sheet advising the approved funding for the **FY 2017 Hoboken Pedestrian Safety Grant ( # PSF-17-01-20)**, through the Pedestrian Safety, Education and Enforcement Fund. Please provide an account number for this grant as soon as possible. As you are aware this is a reimbursement grant with an awarded amount of **\$16,000**. I have also attached a copy of the City of Hoboken Resolution dated April 6, 2016 approving participation in the aforementioned program. As always request for overtime payments and purchased commodities will be submitted respectively via memo and requisition from the Chief of Police. Thank you for your attention with this matter, and if you need any further information do not hesitate to contact me.

Sincerely,

Lieutenant John Miskulin  
Hoboken Police Department  
Training Planning and Operations Bureau

CC: Kenneth F. Ferrante Chief of Police  
Tory Pasculli Captain of Police  
File 2017 NJDHTS

Introduced by:  20

Seconded by: 

CITY OF HOBOKEN

RESOLUTION NO. : \_\_\_\_\_

A RESOLUTION APPROVING PARTICIPATION IN A TRAFFIC / PEDESTRIAN SAFETY PROGRAM WITH  
THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC SAFETY.  
FY2017 PEDESTRIAN SAFETY GRANT

WHEREAS, the City of Hoboken is interested in participating with the N.J. Division of Highway Traffic Safety and the National Highway Traffic Safety Administration in an effort to reduce pedestrian injuries through education, enforcement and engineering; specifically through the 2017 Pedestrian Safety Enforcement and Education Program; and

WHEREAS, In 2014, 170 pedestrians were killed in New Jersey, which represented more than 30 percent of the motor vehicle fatalities in the state that year. Nationally, pedestrians represent 14 percent of motor vehicle fatalities, on average. During the ten-year period 2005-2014, there were 1,495 pedestrian fatalities in New Jersey, an average of 149 per year. Furthermore, during the most recent five year period, more than 22,000 pedestrians were injured in traffic crashes in the state; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety provides reimbursement via grant funding for overtime police enforcement and educational materials purchased within the guidelines of the FY2017 Pedestrian Safety Grant; and

WHEREAS, the City of Hoboken wishes to apply for funding for a project under the New Jersey Division of Highway Traffic Safety's Pedestrian Safety Grant in the amount of \$16,000; and

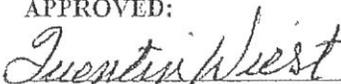
WHEREAS, the Hoboken City Council has reviewed the accompanying application and has approved its submission, and

NOW, THEREFORE, BE IT RESOLVED, by the Hoboken City Council that;

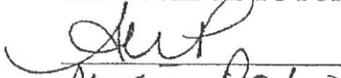
- 1) The Hoboken Police Department is authorized to participate in the program via overtime enforcement of Police Officers as well as providing on duty educational presentations as allowed in the program reimbursement guidelines.
- 2) The Mayor or her designee is authorized to execute the above referenced grant application, and all other documents to fulfill the intent of the application and subsequent grant funding, and the Council ratifies same.
- 3) As a matter of public policy, the City of Hoboken wishes to participate to the fullest extent possible with the FY2017 New Jersey Division of Highway Traffic Safety Pedestrian Safety Program.
- 4) This resolution shall take effect immediately.

Meeting date: April 6, 2016

APPROVED:

  
Quentin Wiest  
Business Administrator

APPROVED AS TO FORM:

  
Anissa Poho, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo	//			
President Jennifer Giattino				

A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON: APR 06 2016

*James J. Sarina*

CITY CLERK

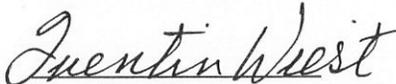


**BE IT FURTHER RESOLVED**, that the City Clerk will forward two (2) copies of this Resolution to the Director of Local Government Services for approval.

**MEETING DATE: August 3, 2016**

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravi Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffany Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
Jen Giattino, Council President	/			

**APPROVED BY:**

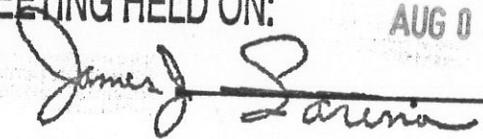
  
Quentin Wiest  
Business Administrator

**APPROVED AS TO FORM:**

  
Brian Aloia, Esq.  
Corporation Counsel

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON:

AUG 03 2016



CITY CLERK



Councilperson	Yea	Nay	Abstain/Present	Absent
Ravi Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffany Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
Jen Giattino, Council President	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON:

AUG 03 2015

*James J. Sarnia*

CITY CLERK

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**CITY OF HOBOKEN  
RESOLUTION NO. : \_\_\_\_\_**

**GOVERNING BODY CERTIFICATION OF THE CALENDAR YEAR  
2015 AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and,

**WHEREAS**, the Annual Report of Audit for the calendar year 2015 has been filed by a Registered Municipal Accountant with the Hoboken City Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, Auditor's Opinions, and Single Audit Findings"; and,

**WHEREAS**, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically, the sections of the Annual Audit entitled "Comments and Recommendations, Auditor's Opinions, and Single Audit Findings" as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, pursuant to N.J.A.C. 5:30-6.5, such resolution of certification shall be adopted no later than forty-five days after the receipt of the annual audit; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and,

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

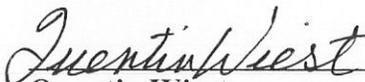
**R.S. 52:27BB-52:** A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Hoboken hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Councilperson	Yea	Nay	Abstain	No Vote
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
Jen Giattino, Council President	/			

**Meeting Date: August 3, 2016**

**APPROVED:**

  
 \_\_\_\_\_  
 Quentin Wiest  
 Business Administrator

**APPROVED AS TO FORM:**

  
 \_\_\_\_\_  
 Brian Aloia, Esq.  
 Corporation Counsel

**A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON: AUG 03 2016**

  
 \_\_\_\_\_  
 CITY CLERK

A TRUE COPY OF A RESOLUTION ADOPTED BY

THE COUNCIL OF THE CITY OF HOBOKEN, N.J.

INTRODUCED BY: [Signature]

SECONDED BY: [Signature]

AT A MEETING HELD ON:

AUG 03 2015

CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

[Signature]  
CITY CLERK

**RESOLUTION RECEIVING CORRECTIVE ACTION PLAN FOR THE CY2015  
AUDIT**

**WHEREAS**, the City of Hoboken has received its Audit for CY2015 from the independent auditor Ferraioli, Wielkotz, Cerullo, & Cuva; and,

**WHEREAS**, the State of New Jersey, Division of Local Government Services, requires the Chief Financial Official and other City Officials to prepare a Corrective Action Plan for all recommendations reflected in the Annual Audit; and,

**WHEREAS**, the State of New Jersey, Division of Local Government Services requires such Corrective Action Plan to be accepted by the City Council of the City of Hoboken and filed with the Director of Local Government Services; and,

**WHEREAS**, the Corrective Action Plan is attached hereto, and incorporated herein by reference.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Hoboken, in the County of Hudson, State of New Jersey, hereby requests the Director of the Division of Local Government Services accept the Corrective Action Plan for the City of Hoboken CY2015; and,

**BE IT FURTHER RESOLVED**, that the City Clerk forward two certified copies of this Resolution and the Corrective Action Plan to the Director of Local Government Services for approval.

**Meeting Date: August 3, 2016**

Councilperson	Yea	Nay	Abstain	No Vote
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo	/			/
Jen Giattino, Council President	/			

**APPROVED:**

[Signature]

Quentin Wiest  
Business Administrator

**APPROVED AS TO FORM:**

[Signature]

Brian Aloia, Esq.  
Corporation Counsel

**City of Hoboken**  
**Hudson County, New Jersey**

**Corrective Action Plan**  
**Audit Report Year: December 31, 2015**

**Including Comments on Findings and Recommendations**



City of Hoboken  
94 Washington Street  
Hoboken, NJ 07030

City of Hoboken  
Hudson County, New Jersey

Comments on Findings and Recommendations

December 31, 2015

**FINANCE/TREASURER**

**Finding/Condition #1**

\*Instances of public advertisement failing to note that the proposal is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5. However, advertisements subsequent to 2015 audit report do include note.

**Recommendation:**

\*Public advertisements for RFP's should note that solicitation is being done through a fair and open process.

**Explanation and Corrective Action:**

As mentioned in the comment, this condition was corrected subsequent to issuance of the 2014 audit in 2015. We will continue to include the 'fair and open' language in the relevant advertisements.

**Finding/Condition #2**

One instance of an equipment purchase greater than \$5,000 not included on the fixed asset report.

**Recommendation:**

That all fixed assets with a cost in excess of \$5,000 individually, must be recorded in the fixed assets group account in accordance with Technical Accounting Directive No. 85-2.

**Explanation and Corrective Action:**

We will review subsequent additions to the fixed assets report more thoroughly to detect inadvertent omissions.

**Finding/Condition #3**

There are Capital Fund Improvement Authorizations greater than five years old that have unfunded portions outstanding.

City of Hoboken  
Hudson County, New Jersey

Comments on Findings and Recommendations

December 31, 2015

**Recommendation:**

That Capital Fund Improvement Authorizations greater than five years old be issued in order to fund cash deficits created by ordinance expenditures.

**Explanation and Corrective Action:**

The Improvement Authorizations referenced in the comment are being funded through budget appropriations. We plan to continue this until the authorizations are fully funded.

**DEPARTMENTS:**

**Finding/Condition #1**

The following departments do not maintain a monthly cash book that summarizes collections by category:

- Municipal Clerk
- Recreation
- Fire Prevention
- Planning & Zoning
- Building
- Police

**Recommendation:**

That all departments maintain a monthly cash ledger that summarizes collections by category.

**Explanation and Corrective Action:**

We will implement a cash book/cash log procedure in each department to comply with the recommendation. We will receive input from the auditor regarding the procedure implemented. Finance staff will reconcile the department records to finance records on a periodic basis to ensure that the process is working as intended.

**HEALTH DEPARTMENT:**

**Finding/Condition #1**

Remaining dog tags were not saved for audit.

City of Hoboken  
Hudson County, New Jersey

Comments on Findings and Recommendations

December 31, 2015

**Recommendation:**

That all remaining dog tags be saved and available at time of audit.

**Explanation and Corrective Action:**

Dog tags will be saved and made available for the audit.

**PAYROLL DEPARTMENT**

**Finding/Condition #1**

There were two instances in which employees were not properly enrolled in the State Pension System in a timely manner.

**Recommendation:**

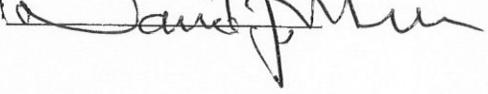
That employees be enrolled in the State Pension System in a timely manner.

**Explanation and Corrective Action:**

Care will be taken to enroll employees in the State Pension System in a timely manner. The City has developed reports of employees not enrolled and will review these reports on a monthly basis to lessen the likelihood of future occurrences.

Mello

P51

Introduced by:   
Seconded by: 

**CITY OF HOBOKEN**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AWARDING A CONTRACT TO EMERGENCY VEHICLES, INC. TO PURCHASE ONE (1) EMERGENCY SERVICE UNIT (ESU) VEHICLE FOR HOBOKEN POLICE DEPARTMENT IN ACCORDANCE WITH HOUSTON-GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING CONTRACT # FS12-15 IN THE TOTAL AMOUNT NOT TO EXCEED \$189,946.00**

**WHEREAS**, to enhance emergency response, the City requires one (1) Emergency Service Unit (ESU) vehicle for the Hoboken Police Department (as described in the attached proposal, which shall become part of the contract); and,

**WHEREAS**, N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved state contractor or part of an approved national cooperative; and,

**WHEREAS**, Emergency Vehicles, Inc. has been approved for the Houston-Galveston Area Council (H-GAC) Cooperative, purchasing contract #FS12-15, which cooperative the City is a part of; and,

**WHEREAS**, pursuant to the recommendation of the Purchasing Department, which recommendation attached hereto, the City wishes to enter into a contract with Emergency Vehicles, Inc. to purchase said ESU; and,

**WHEREAS**, the purchase of this vehicle shall be made utilizing funds from the Hoboken Law Enforcement Trust Account.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken, that the below-listed vendor is authorized to provide the services and related goods described in the H-GAC Cooperative Purchasing contract, for a total not to exceed amount of One Hundred Eighty Nine Thousand Nine Hundred Forty Six Dollars (\$189,946.00), as follows:

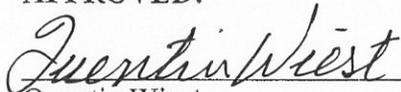
1. The above recitals are incorporated herein as though fully set forth at length.
2. The terms of the attached proposal and Purchasing Agent recommendation shall govern the contract, and no changes may be made without the prior written consent of both parties.
3. Any change orders which shall become necessary shall be subject to the City's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the City Council.
4. This agreement shall be subject to a standard non-appropriation clause in favor of

- the City of Hoboken.
5. The Council hereby authorizes the Mayor, or her designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
  6. The Mayor, or her designee, is hereby authorized to execute an agreement with:

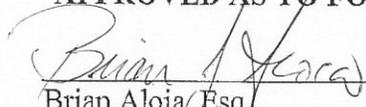
Emergency Vehicle Inc.  
 705 13<sup>TH</sup> Street  
 Lake Park, FL 33403-2303

**Meeting date: August 3, 2016**

**APPROVED:**

  
 \_\_\_\_\_  
 Quentin Wiest  
 Business Administrator

**APPROVED AS TO FORM:**

  
 \_\_\_\_\_  
 Brian Aloia, Esq.  
 Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo	/			/
President Jennifer Giattino	/			

**CERTIFICATION OF FUNDS**

**RESOLUTION TITLE:**

RESOLUTION AWARDING A CONTRACT TO EMERGENCY VEHICLES, INC. TO PURCHASE ONE (1) EMERGENCY SERVICE UNIT (ESU) VEHICLE FOR HOBOKEN POLICE DEPARTMENT IN ACCORDANCE WITH HOUSTON-GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING CONTRACT # FS12-15 IN THE TOTAL AMOUNT NOT TO EXCEED \$189,946.00

**AMOUNT TO BE CERTIFIED:**

\$189,946.00

**ACCOUNT NUMBER TO CERTIFY FROM:**

**A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON:**

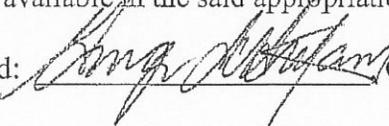
  
 \_\_\_\_\_  
 AUG 03 2015

**CITY CLERK**

T-03-40-000-029

CERTIFICATION:

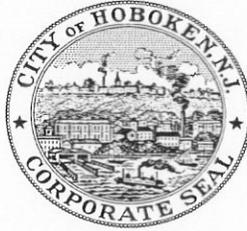
I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$189,946.00 is available in the following appropriation: T-03-40-000-029; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

# CITY OF HOBOKEN

## Division of Purchasing

DAWN ZIMMER  
Mayor



AL B. DINEROS, QPA  
Purchasing Agent

Date: July 19, 2016

To: Quentin Wiest, Business Administrator  
Brian Alioa, Corporation Counsel

From: AL B. Dineros

**Subject: Resolution to Award the Contract to Purchase One (1) ESU Vehicle  
for the Police Department, NTE \$189,946.00**

Reference: (c) LFN 2012- 10 – Using National Cooperative Contracts

To enhance emergency response, the Hoboken Police Department requires one (1) Emergency Service Unit (ESU) vehicle.

N.J.S.A. 40A:11-5 permits municipalities to award public contracts without public bidding when the vendor is an approved national cooperative. Emergency Vehicle Inc. has been approved for Houston-Galveston Area Council (H-GAC) Cooperative Purchasing contract No. FS12-15, which cooperative the City is a part of.

I recommend awarding the contract to purchase one (1) ESU vehicle in accordance with the proposal provided on July 15, 2016. The following information provided:

Price: NTE \$189,946.00

Vendor: Emergency Vehicles, Inc.  
705 13<sup>TH</sup> Street  
Lake Park, FL 33403-2303



**CONTRACT PRICING WORKSHEET**  
For MOTOR VEHICLES Only

Contract No.:

FS12-15

Date Prepared:

7/15/2016

*This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents **MUST** be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.*

Buying Agency:	City of Hoboken	Contractor:	Emergency Vehicles, Inc.
Contact Person:	Al B. Dineros, Purchasing Agent	Prepared By:	Michael Cox
Phone:	201.420.2087	Phone:	856.931.6197
Fax:	201.420.2009	Fax:	856.931.1450
Email:	adineros@hobokennj.gov	Email:	mike@evi-fl.com

Product Code:	ID01	Description:	Ford F-550 2-Door, Single Axle   10' Non-Walk-In Rescue (Aluminum)
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**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** \$174,852

**B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
N1-20-1200; Warn 12,000# electric winch	\$3,062	Delete voltmeter	(\$216)
D0-55-0200; Roof mounted storage compartment	\$2,178	Delete flexshaft console light	(\$216)
L3-16-0221; FRC Spectra 12-V LED telescopic lights (2)	\$5,622	Delete chain ignition key	(\$77)
IT-25-1015; Pro-Vision #TV-505A rear vision camera	\$1,027	Delete ammeter gauge	(\$362)
B8-00-0100; Heavy duty trailer hitch	\$859	Delete Cole Hersee chassis battery system shut-off switch	(\$438)
Delete cast alum. filler/chassis DEF tank	(\$474)		
Delete Zico wheel chocs and choc holders (2)	(\$516)		
Delete transverse shelf for stokes stretcher	(\$287)		
Delete Slide-Master roll-out trays (3)	(\$3,580)		
Delete exterior cab paint	(\$5,472)		
Delete striping and lettering	(\$2,599)	<b>Subtotal From Additional Sheet(s):</b>	
Delete 12V low voltage alarm and light	(\$417)	<b>Subtotal B:</b>	-\$1,906

**C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Santa Cruz electric gun racks (3)	\$1,800	Day box with ATF pad lock	\$819
Cab mounted storage cabinet	\$3,250	<b>Subtotal From Additional Sheet(s):</b>	\$8,531
2" Square tubing on roof	\$600	<b>Subtotal C:</b>	\$15,000

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 9%

**D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)**

Quantity Ordered:	1	X Subtotal of A + B + C:	187946	=	Subtotal D:	\$187,946
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**E. H-GAC Order Processing Charge (Amount Per Current Policy)** Subtotal E: \$2,000

**F. Trade-Ins / Other Allowances / Special Discounts / Freight / Installation**

Description	Cost	Description	Cost
		<b>Subtotal F:</b>	0

**Delivery Date:** 210 - 240 days ARO + approved drawings **G. Total Purchase Price (D+E+F):** \$189,946



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Batch Id: GDS      Batch Date: 08/01/16      Batch Type: Standard

---

Account No. Account Description	Type	Entry Description	Amount	Seq
T-03-40-000-029 POLICE DEPARTMENT (LAW ENFORCE TRUST)	Encumbrance	CFO CERT FOR MEETING 08/03/16 EMERG VEH	189,946.00	1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
TRUST FUND & OTHER	T-03	0.00	0.00	0.00	0.00	0.00	189,946.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	189,946.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	189,946.00
Total:	1	189,946.00

There are NO errors in this listing.

---

	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrances:	1	189,946.00

---

Batch: GDS      Updated Entries: 1      Updated Amount: 189,946.00      Ref Num: 4268

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71

INTRODUCED BY: MD  
SECONDED BY: Robert J. Moran

CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AWARDING A CONTRACT TO STATEWIDE STRIPING CORPORATION FOR THE PROVISIONS OF ENERGY STRONG ROADWAY STRIPING REHABILITATION PROJECT IN ACCORDANCE WITH THE CITY'S BID NO. 16 - 19 IN THE TOTAL NOT TO EXCEED AMOUNT OF \$105,675.00**

WHEREAS, in response to Bid Number 16-19, the following two (2) bids were received for the Energy Strong Roadway Striping Rehabilitation project:

<u>VENDOR</u>	<u>TOTAL BID</u>
1. Statewide Striping Corporation 499 Pomeroy Road Parsippany, NJ 07054-2811	\$105,675.00
2. Denville Line Painting, Inc. 2 Green Pond Road Rockaway, NJ 07866	\$178,225.00

WHEREAS, pursuant to the recommendation of the City Engineer (attached hereto), the City wishes to contract for the services specified in Bid No. 16 - 19 with Statewide Striping Corporation because Statewide submitted the lowest, responsible, and responsive bid in the amount of \$105,675.00.

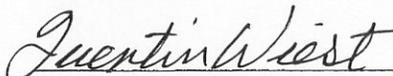
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hoboken as follows:

- A. Statewide Striping Corporation is hereby awarded a contract in accordance with the specifications set forth in the City's Bid No. 16 - 19, for a total not to exceed of amount of One Hundred Five Thousand Six Hundred Seventy Five Dollars (\$105,675.00) for the Energy Strong Roadways Striping Rehabilitation project.
- B. If the contract is not executed by the vendor within twenty-one (21) days of execution of this award, the City may cancel this award and rebid the project.
- C. The contract shall be in accordance with the terms of the specifications and the vendor's corresponding bid proposal documents. No exceptions were noted in the bid proposal; therefore, none will be accepted in performing obligations under the bid.

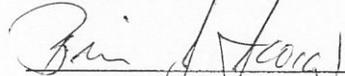
- D. Any change orders required shall be subject to formal City Council authorization and the City shall not be held liable for any amounts above the within contracted amounts unless/until same is authorized and appropriated by formal resolution of the City Council.
- E. The Mayor or her agent is hereby authorized to enter into an Agreement with the vendor for said services and take any other action necessary to effectuate the purpose of this resolution.
- F. This resolution shall take effect immediately upon passage.

Meeting date: August 3, 2016

APPROVED:

  
 Quentin Wiest  
 Business Administrator

APPROVED AS TO FORM:

  
 Brian Aloia, Esq.  
 Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
President Jennifer Giattino	/			

CERTIFICATION OF FUNDS

RESOLUTION TITLE:

RESOLUTION AWARDING A CONTRACT TO STATEWIDE STRIPING CORPORATION FOR THE PROVISIONS OF ENERGY STRONG ROADWAY STRIPING REHABILITATION PROJECT IN ACCORDANCE WITH THE CITY'S BID NO. 16 - 19 IN THE TOTAL NOT TO EXCEED AMOUNT OF \$105,675.00

AMOUNT TO BE CERTIFIED:

\$105,675.00

ACCOUNT NUMBER TO CERTIFY FROM:

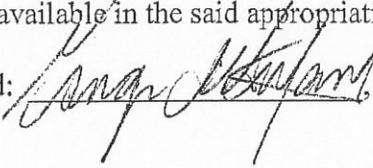
A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON: AUG 03 2015

  
 CITY CLERK

C-04-60-714-210

CERTIFICATION:

I, George DeStefano, Chief Financial Officer of the City of Hoboken, hereby certify that \$105,675.00 is available in the following appropriation: C-04-60-714-210; and I further certify that this commitment together with all previously made commitments and payments does not exceed the funds available in said appropriation for the CY2016; and I further certify that the funds available in the said appropriation are intended for the purpose herein committed.

Signed:  George DeStefano, CFO

August 3, 2016  
10:12 AM

CITY OF HOBOKEN  
Budget Entry Verification Listing

Page No: 1

---

Batch Id: GDS      Batch Date: 08/03/16      Batch Type: Standard

---

Account No. Account Description	Type	Entry Description	Amount	Seq
C-04-60-714-210 2299 \$1.8M Road Impvmt Contractor Cost	Encumbrance	CFO Cert for meeting 08/03/2016 statewid	105,675.00	1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	C-04	0.00	0.00	0.00	0.00	0.00	105,675.00
Total of All Funds:		0.00	0.00	0.00	0.00	0.00	105,675.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	1	105,675.00
Total:	1	105,675.00

There are NO errors in this listing.

---

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	1	105,675.00			
Batch: GDS	Updated Entries:	1	Updated Amount:	105,675.00	Ref Num: 4284

---

# CITY OF HOBOKEN

## Division of Purchasing



DAWN ZIMMER  
Mayor

AL B. DINEROS, QPA  
Purchasing Agent

Date: August 2, 2016

To: Quentin Wiest, Business Administrator  
Alyssa L. Bongiovanni, Assistant Corporation Counsel

From: AL B. Dineros

Subject: **Recommendation to Award the Contract for Bid 16 - 19 –  
Energy Strong Roadway Striping Project**

Reference: (a) Memorandum from Boswell McClave Engineering – August 2, 2016

Boswell McClave Engineering reviewed the bid documentations submitted by the two (2) bidders and were satisfied that it met the intent of the specifications.

I reviewed the documents submitted by the two (2) bidders and I fully concurred with the comments from Boswell McClave Engineering. The following information is provided:

<u>VENDOR</u>	<u>TOTAL BID</u>
1. Statewide Striping Corporation 499 Pomeroy Road Parsippany, NJ 07054-2811	\$105,675.00
2. Denville Line Painting, Inc. 2 Green Pond Road Rockaway, NJ 07866	\$178,225.00

I fully concurred with Boswell McClave Engineering to award the contract to Statewide Striping Corporation for not to exceed amount of \$105,675.00.



August 2, 2016

Quentin Wiest, Business Administrator  
City of Hoboken  
94 Washington Street  
Hoboken, New Jersey 07030

Re: Energy Strong Roadway Striping Rehabilitation  
Bid No. 16-19  
City of Hoboken  
Hudson County, New Jersey  
Our File No. HO-524

Dear Mr. Wiest:

On August 2, 2016, the City of Hoboken (City) received two (2) bids for the *Energy Strong Roadway Striping Rehabilitation* project. As you are aware the construction costs for this project are being funded by the City of Hoboken. Below is a summary of the two (2) submitted bids:

<u>Bidder</u>	<u>Bid Amount</u>
<b>Statewide Striping Corporation</b> 499 Pomeroy Road Parsippany, New Jersey 07054	\$105,675.00 Total Bid Price
<b>Denville Line Painting, Inc.</b> 2 Green Pond Road Rockaway, New Jersey 07866	\$178,225.00 Total Bid Price

A summary of both bids received is attached, as well as a tabulation of unit costs for all both bidders. Boswell Engineering (Boswell) reviewed all bid documentation submitted by the two bidders and provides the following comments.

**BID DOCUMENTATION**

Statewide Striping Corporation

1. Statewide Striping Corporation did not fully complete the Bid Proposal page (page 27 of the specifications) in that they did not provide the total dollar value of their price bid. Statewide Striping Corporation, did however furnish the total price bid on the Schedule of Prices forms (pages 30 and 31 of the specifications). The unit pricing and total price bid for Bid Items 1-12 were provided in both words and figures.

2. Statewide Striping Corporation did not submit a Statement of Acknowledgement of American Iron and Steel Requirements form, while this form was included in the list of documents to be furnished with the bid, the scope of the work does not include the furnishing of either Iron or Steel which would negate the necessity of submitting said form.

Denville Line Painting, Inc. Mark Paving Co., Inc.

1. Denville Line Painting, Inc. appears to have a complete submission.

### RECOMMEDATION

It is our understanding that the City of Hoboken has adequate funding to award the total Base Bid for this project. Therefore, Boswell recommends that this contract be awarded to Statewide Striping Corporation in the amount of \$ 105,675.00.

This recommendation is subject to Corporation Counsel's satisfactory review of all bid documentation as well as the CFO's certification that adequate funding has been appropriated. It is also subject to the City to being in receipt of the following, as applicable, before contracts are issued: Performance Bond, Payment Bond, Certificate of Insurance, Affirmative Action Affidavit, and Initial Project Workforce Report (Form AA-201).

Please do not hesitate to contact the undersigned with any questions.

Sincerely,

BOSWELL McCLAVE ENGINEERING



Joseph A. Pomante,  
City Engineer Representative

JAP/s  
Attachment

cc: Alyssa Bongiovanni, Esq. Office of Corporation Counsel  
John Morgan, Director of Parking and Transportation  
Al Dinerros, QPA, Purchasing Department

160802JAP1.1 Bid Recommendation.doc



BOSWELL McCLAVE ENGINEERING  
 330 Phillips Avenue  
 South Hackensack, NJ 07606

BID SUMMARY  
 ENERGY STRONG ROADWAY STRIPING REHABILITATION BID NO. 16-19  
 CITY OF HOBOKEN  
 HUDSON COUNTY, NEW JERSEY  
 OUR FILE NO. HO-524

BID DATE: August 2, 2016

TIME: 1:00 P.M.

Statewide Striping Corporation  
 499 Pomeroy Road  
 Parsippany, NJ 07054  
 Tel: 973-428-0600  
 Fax: 973-428-1053

Denville Line Painting, Inc.  
 2 Green Pond Road  
 Rockaway, NJ 07866  
 Tel: 973-625-1010  
 Fax: 973-625-8049

ITEM NO.	DESCRIPTION	PAY UNIT	QUANTITY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
BASE BID													
1	Breakaway Barricade	UNIT	10	\$ 10.00	\$ 100.00	\$ 75.00	\$ 750.00						
2	Drum	UNIT	25	\$ 5.00	\$ 125.00	\$ 50.00	\$ 1,250.00						
3	Traffic Cone	UNIT	50	\$ 1.00	\$ 50.00	\$ 10.00	\$ 500.00						
4	Construction Signs	S.F.	200	\$ 10.00	\$ 2,000.00	\$ 15.00	\$ 3,000.00						
5	Allowance for Police Traffic Directors	Allow	1	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
6	High Friction Surface Treatment Traffic Grade	S.F.	2,000	\$ 10.00	\$ 20,000.00	\$ 25.00	\$ 50,000.00						
7	Traffic Stripes, 4", Epoxy-Resin	L.F.	200	\$ 1.00	\$ 200.00	\$ 50.00	\$ 10,000.00						
8	Traffic Stripes, 4", Thermoplastic	L.F.	45,500	\$ 1.00	\$ 45,500.00	\$ 1.50	\$ 68,250.00						
9	Traffic Markings, Epoxy-Resin	S.F.	25	\$ 10.00	\$ 250.00	\$ 100.00	\$ 2,500.00						
10	Traffic Markings, Thermoplastic	S.F.	800	\$ 6.00	\$ 4,800.00	\$ 10.00	\$ 8,000.00						
11	RPM, Mono-Directional, Blue Lens	UNIT	13	\$ 150.00	\$ 1,950.00	\$ 75.00	\$ 975.00						
12	Portable Pedestrian Crossing Sign System	UNIT	2	\$ 350.00	\$ 700.00	\$ 1,500.00	\$ 3,000.00						
Total Base Bid Items					\$ 105,675.00		\$ 178,225.00		\$ 30,000.00		\$ 30,000.00		\$ 30,000.00

\* Denotes a difference in amount

INTRODUCED BY: MD  
SECONDED BY: Nick J. Kamm

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_**

**RESOLUTION APPROVING SPARWICK CONSTRUCTION'S  
REQUEST FOR A CONSTRUCTION NOISE WAIVER FOR WORK ON  
THE PARK AVENUE BRIDGE PROJECT IN ACCORDANCE WITH  
HOBOKEN CODE SECTION 133-9(C)**

**WHEREAS**, according to the City of Hoboken's Code § 133-9(C), "[a]ll construction and demolition activity, excluding emergency work, shall not be performed between the hours of 6:00 p.m., and 8:00 a.m. on weekdays or at any time during weekends and federal holidays. Work crews may be on site between 7:00 a.m. and 8:00 a.m. to do preparatory work, but no motorized equipment, including but not limited to pile drivers, jackhammers, riveters, stone breakers, cranes, earthmoving equipment, compressors, saws and cutting equipment, and any other such equipment that is plainly audible beyond the real property line, shall be operated before 8:00 a.m. Work may take place after hours and on weekends only with express authorization from the approving Board and only after a noise mitigation plan has been submitted to that Board"; and,

**WHEREAS**, the County of Hudson authorized a contract for construction services to rehabilitate the concrete deck of the Park Avenue Bridge in Hoboken/Weehawken; and,

**WHEREAS**, this construction project is currently suspended due to a shutdown of the Transportation Trust Fund; and,

**WHEREAS**, due to the nature and location of the project, the City wishes to minimize traffic issues as a result of this construction, and therefore the City Administration and Sparwick Construction seek to obtain approvals to allow construction work to be performed at night, specifically, Sunday through Thursday nights from 8:00 p.m. to 6:00 a.m., and Friday nights from 10:00 p.m. to 8:00 a.m., to commence upon remobilization of this project, which shall start twenty-four (24) hours after an official announcement that the Transportation Trust Fund shutdown has been lifted; and,

**WHEREAS**, the County of Hudson will continue to review noise abatement strategies in an effort to control and maintain the lowest decibel level possible for safe performance of the contract; and,

**WHEREAS**, the City seeks to provide for said waiver for the benefit of the City and its residents.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken, that the Council hereby grants Sparwick's request for a construction noise waiver pursuant to Hoboken Code Section 133-9(c); and,

**BE IT FURTHER RESOLVED**, that the City Council approval of Sparwick's waiver request shall be subject to the following conditions:

- 1) The contractor herein may conduct construction activity, in addition to the City's codified hours, Sunday through Thursday nights from 8:00 p.m. to 6:00 a.m., and Friday nights from 10:00 p.m. to 8:00 a.m.
  - a. By utilizing the within waiver, the contractor agrees to indemnify and hold the City of Hoboken and its officers, employees and agents harmless from any and all claims which relate in any way to the within waiver.
  - b. This waiver is only valid for construction activity related to the Park Avenue Bridge project.
- 2) If Sparwick fails to abide to the terms and conditions in this resolution, the construction noise waiver granted herein shall immediately become null and void.
- 3) If the contract between the County and Sparwick is terminated, for any reason, during the waiver period, the waiver shall become null and void immediately upon termination of the underlying contract.
- 4) During the extended construction hours Sunday through Thursday nights from 8:00 p.m. to 6:00 a.m., and Friday nights from 10:00 p.m. to 8:00 a.m., the contractor shall take all industry reasonable standards to control and maintain the lowest decibel level possible for safe performance of the contract, *and provide sound attenuation measures.*

BE IT FURTHER RESOLVED, this resolution shall be effective immediately upon adoption.

**Meeting date: August 3, 2016**

**APPROVED:**

*Quentin Wiest*  
 \_\_\_\_\_  
 Quentin Wiest  
 Business Administrator

**APPROVED AS TO FORM:**

*Brian Aloja*  
 \_\_\_\_\_  
 Brian Aloja, Esq.  
 Corporation Counsel

**A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON:**

*James J. Sarcina*  
 \_\_\_\_\_  
 CITY CLERK

**AUG 03 2015**

Councilperson	Yea	Nay	Abstain	Present	Absent
Ravi Bhalla	/				
Peter Cunningham	/				
Michael DeFusco	/				
James Doyle	/				
Tiffany Fisher	/				
David Mello	/				
Ruben Ramos, Jr.	/				
Michael Russo	/				
Jen Giattino, Council President	/				

Introduced by: Ramos  
Seconded by: MD

**CITY OF HOBOKEN  
RESOLUTION NO. : \_\_\_\_\_**

**A RESOLUTION TO AUTHORIZE A 90-DAY PILOT PROGRAM TO  
IMPLEMENT PEAK HOUR PARKING RESTRICTIONS ON JACKSON  
STREET BETWEEN NEWARK STREET AND OBSERVER HIGHWAY.**

**WHEREAS**, significant peak hour traffic congestion has been observed in the area of Jackson Street between Newark Street and Observer Highway; and,

**WHEREAS**, recommendations for improving peak period traffic circulation in the Newark and Observer area of Jackson Street have led to a request for a pilot program to implement peak hour parking restrictions in this location; and,

**WHEREAS**, since the installation of parallel parking on both sides of Jackson Street, it has been observed that significant peak period traffic congestion remains in the area of Newark Street and Jersey Avenue; and,

**WHEREAS**, an alternative should be considered for parking regulations on Jackson Street in order to accommodate a left turn lane onto Jackson Street; and,

**WHEREAS**, by adding a left turn lane on to Jackson Street off Newark Street during morning rush hour periods, average delay during this peak period would be reduced; and,

**WHEREAS**, such a pilot program would last for 90 days from the date of adoption of this resolution, and the area should be evaluated using metrics of safety and travel delay during this Pilot period to determine whether the pilot should be adjusted or made permanent, pending a vote by City Council. *the subject to design and approval by the City's Engineer*

**NOW, THEREFORE, BE IT RESOLVED**, that the Hoboken City Council authorizes the Administration to conduct a 90-day pilot program beginning ~~August 15, 2016 and ending November 14, 2016~~ *upon approval by City's Engineer* to suspend Hoboken Code Section §141A-2(H), and any other applicable code that allows parking or standing on either side of Jackson Street between Newark and Observer, to remove on-street parking and/or standing from both sides of Jackson Street between Newark Street and Observer Highway between the hours of 7:00am-10:00am, Monday through Friday, in order to accommodate a temporary left turn lane. *and 4 pm - 7 pm* *second lane allowing a*

**BE IT FURTHER RESOLVED**, prior to the conclusion of the 90-day pilot program, the City will use standard engineering evaluation metrics to make recommendations whether to make the pilot program permanent, which shall be done by a properly adopted ordinance or the streetway will automatically revert back to the ordained condition as

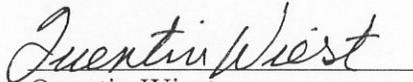
*BE IT FURTHER RESOLVED that a traffic control officer shall be assigned to the intersection for the 90 days.*

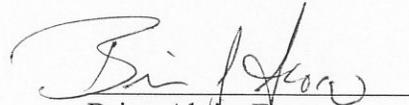
defined in Hoboken Municipal Code §141A-2(H) and any other applicable parking regulation at 11:59PM on November 14, 2016.

Meeting date: August 3, 2016

Approved as to Content:

Approved as to Form:

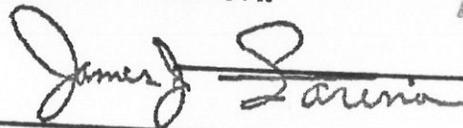
  
Quentin Wiest  
Business Administrator

  
Brian Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	✓			
Peter Cunningham	✓			
Michael Defusco	✓			
James Doyle		✓		
Tiffanie Fisher	✓			
David Mello	✓			
Ruben Ramos Jr.	✓			
Michael Russo				✓
President Jen. Giattino		✓		

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON:

AUG 03 2015



CITY CLERK

SPONSORED: MD  
SECONDED: Dwight M. ...

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING USE OF THE COMPETITIVE  
CONTRACTING PROCESS FOR THE DEVELOPMENT OF NEW  
PARKING SIGNAGE FOR A ONE YEAR PERIOD**

**WHEREAS**, the City of Hoboken requires the development of new parking signage governing the use of curbside parking and loading; and,

**WHEREAS**, the estimated cost of these specialized services will exceed the City's bid threshold; and,

**WHEREAS**, pursuant to N.J.A.C. 5:34-4.4, competitive contracting may be used by local contracting units in lieu of the standard public bidding process for procurement of non-listed services where the price exceeds the bid threshold, provided that an authorized agent has applied directly to the Director for approval; and,

**WHEREAS**, an authorized agent of the City has written to the Director of the New Jersey Department of Community Affairs as is required pursuant to N.J.A.C. 5:34-4.4; and,

**WHEREAS**, the City meets the criteria of N.J.S.A. 40A:11-4.1k, which allows the use of a methodology to rank and evaluate proposals received to provide for the best service to suit the City's needs, price and other factors considered.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken, that the Competitive Contracting Process, as described and allowed in N.J.S.A. 40A:11-4.1k, shall be initiated by the Purchasing Agent/Business Administrator for the purpose of receiving proposals for the development of new parking signage in accordance with the attached RFP.

**APPROVED:**  
Quentin Wiest  
Quentin Wiest  
Business Administrator

**APPROVED AS TO FORM:**  
Brian Aloia  
Brian Aloia, Esq.  
Corporation Counsel

**Meeting Date: August 3, 2016**

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravi Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			

James Doyle	/			
Tiffany Fisher	/			
David Mello	/			
Ruben Ramos, Jr.	/			
Michael Russo				/
Jen Giattino, Council President	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY  
 THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
 AT A MEETING HELD ON:

AUG 03 2015

*James J. Savino*

CITY CLERK

# CITY OF HOBOKEN

## Office of the Business Administrator

DAWN ZIMMER  
Mayor



QUENTIN WIEST  
Business Administrator

STEPHEN D. MARKS, PP, AICP  
Municipal Manager

### REQUEST FOR PROPOSALS (RFP)

#### NATURE OF SERVICES

The City of Hoboken is seeking technical and cost proposals from qualified professional engineering, planning and graphic design consultants to develop new designs for the City's regulatory signage governing the use of curbside parking and loading. Signage will need to clearly, concisely, and straightforwardly describe the City's regulations for resident permit parking, metered parking, no stopping or standing, street sweeping, loading zones, car sharing, snow emergency routes, driveways, bus stops, etc. Signage shall be attractive, easy to read, easy to understand, and minimize sign clutter to the greatest extent possible. Proposals shall include detailed scopes and schedules that clearly identify deliverables, review periods and scope items.

The City of Hoboken is a 1.28 square mile city of approximately 55,000 residents. Hoboken is a geographically small but very densely populated city where curbside utilization is extremely valuable and parking demand far exceeds existing supply. It is therefore imperative that signage regulating curbside use is as clear, concise, and as attractive as possible. City Council recently approved the purchase of over 170 multi-space parking meters which will regulate time limited parking on over half of Hoboken's curbside space. The City wishes to capitalize on this opportunity to comprehensively upgrade and standardize its regulatory curbside parking signage.

#### SCOPE OF WORK

The City desires to improve and standardize its regulatory curbside parking signage that inform motor vehicle drivers of curbside parking regulations within the City of Hoboken. The awarded consultant shall provide the City of Hoboken with the following professional services:

- **Task #1:** Create an inventory of all 4,000+ existing curbside regulatory signs within the City of Hoboken. The consultant shall utilize GPS to identify the location of all

94 Washington Street • Hoboken, NJ 07030-0485

(201) 420-2059 • fax (201) 420-2096

curbside regulatory signs, and then provide the City with a GIS shapefile, Microsoft Excel table, and summary report of the signage inventory. City staff will provide supporting information, but it will be the responsibility of the consultant to complete a comprehensive inventory of curbside signage that regulates parking and loading in Hoboken.

- **Task #2:** Meet with City officials to review parking regulations that must be incorporated into redesigned signage. Relevant regulations will include, but may not be limited to, sections 141A, 190-3, 190-4, 190-6, 190-11, 190-13, 190-28, 190-29, 190-36, 190-41, 190-54 of the City of Hoboken Municipal Code.
- **Task #3:** Prepare preliminary designs for each type of curbside regulatory sign identified by the City using graphic standards that conform to the Manual on Uniform Traffic Control Devices (MUTCD). Signage shall be attractive, easy to read, easy to understand, concise, and minimize sign clutter to the greatest extent possible. The awarded consultant must have a strong comprehension of MUTCD standards for highway signage, including shapes, sizes, colors and legends.
- **Task #4:** Conduct one (1) public meeting to solicit community feedback on the preliminary sign designs. In addition to the public meeting, the consultant shall create a survey in paper and digital form to solicit community opinion on draft sign designs.
- **Task #5:** Prepare final designs for each type of curbside regulatory sign. The consultant will use feedback from the public meeting, survey and city officials to help finalize sign designs. Final designs shall be provided to the City in digital file format (i.e. .dwg, .ai, .pdf, .svg, .eps, or other) that is both publishable and editable.
- **Task #6:** Develop a cost estimate for fabrication and installation of the new signs. At a minimum, the cost estimate should identify the quantities of signs needed in total and for each individual sign type (as determined through final design process).

## DELIVERABLES

- Inventory of existing curbside regulatory signage;
- Meeting notes from meetings with City of Hoboken officials and public meetings;
- Summary report of digital and paper surveys;
- Preliminary sign designs;
- Final sign designs;
- Cost estimates for fabrication and installation of new signs;
- All other documents as may be deemed necessary for the project.

## **ANTICIPATED PROJECT SCHEDULE**

RFP Request for Proposal circulated:	July 29, 2016
Conference call for Questions and Answers:	August 5, 2016 at 11 a.m. (EST)
Conf. call (605) 562-3000 (Access Code: 656575#)	
Proposals Due:	August 12, 2016 at 11 a.m. (EST)
Contract Award:	September 2, 2016
Kick-off Meeting:	September 9, 2016
Preliminary Designs submitted:	October 28, 2016
Final Designs submitted:	December 9, 2016

## **TECHNICAL AND PRICE PROPOSALS**

The City of Hoboken shall select consultant(s) based upon a number of factors, including demonstrated past experience and successful completion of similar signage design projects, price, schedule and other factors considered most advantageous to the City.

## **PROPOSALS DUE**

Please return technical and cost proposals electronically to John Morgan, ([jmorgan@hobokennj.gov](mailto:jmorgan@hobokennj.gov)) by 11:00 a.m. (EST) on Friday August 12, 2016.

## EVALUATION CRITERIA

**Request for Proposals – Competitive Contracting**  
**RFP #**  
**Curbside Regulatory Parking Signage**

The following is the criteria for evaluation of the proposal. Points shall be awarded based on the information contained in the proposal for each category as listed below on a scale of \_\_\_\_, or \_\_\_\_ respectively, with a high score of \_\_\_\_ or \_\_\_\_ meeting all required criteria and a score of \_\_\_\_ or \_\_\_\_ as not meeting the required criteria. The highest total score shall be the basis for the contract award.

<b>Evaluation Criteria</b>	<b>Points Available</b>	<b>Actual Score</b>
Proposal demonstrates a clear understanding of the scope of services and related objectives	10	
Proposal is complete and responsive to all RFP requirements	10	
Previous related work	25	
Qualifications of assigned personnel	20	
Competitiveness of total price proposal	25	
Anticipated schedule with critical path and milestones identified	10	
<b>TOTAL</b>	<b>100</b>	

INTRODUCED BY: af  
SECONDED BY: MD

**CITY OF HOBOKEN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE REFUND OF TAX OVERPAYMENTS**

**WHEREAS**, overpayments of taxes have been made relative to the properties listed below; and

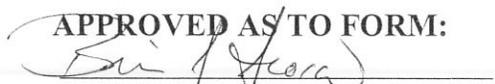
**WHEREAS**, Sharon Curran, Collector of Revenue, recommends that refunds be made.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Hoboken, that a warrant be drawn on the City Treasury in the total amount of \$25,980.74, made payable to the following:

<u>NAME</u>	<u>BL/LT/UNIT</u>	<u>PROPERTY</u>	<u>QTR/YEAR</u>	<u>AMOUNT</u>
Thomas Brennan 1134 Bloomfield St #A Hoboken, NJ 07030	249/26/C000A	1134 Bloomfield St	4/15	\$10,993.22
Jonathan Abreu 1100 Maxwell Lane #425 Hoboken, NJ 07030	261.01/1/CP160	1100 Maxwell Lane	2/16	\$130.99
Yong Su 350 Seventh St # 4E Hoboken, NJ 07030	152/1/C004E	350 Seventh St	3/14	\$504.92
Forzaglia, Peter & Thomas 205 Fourteenth St #2L Hoboken, NJ 07030	254/15/C002L	205 Fourteenth St	1,2,3,4/15	\$5,517.91
Glazer, Scott & Holly 906 Washington St Hoboken, NJ 07030	208/36/C0002	906 Washington St	3,4/15&1,2/16	\$8,833.70

**Meeting date: August 3, 2016**

**APPROVED:**  
  
Sharon Curran  
Tax Collector

**APPROVED AS TO FORM:**  
  
Brian Aloia, Esq.  
Corporation Counsel

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael DeFusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos Jr.	/			
Michael Russo				/
President Giattino	/			

A TRUE COPY OF A RESOLUTION ADOPTED BY  
THE COUNCIL OF THE CITY OF HOBOKEN, N.J.  
AT A MEETING HELD ON:

AUG 03 2015

*James J. Larena*

CITY CLERK

CL1

Sponsored by: [Signature]

Seconded by: \_\_\_\_\_

City of Hoboken

Resolution No. \_\_\_\_\_

**BE IT RESOLVED**, that the attached Meeting Minutes for the City of Hoboken's Regular ~~and Special~~ meeting of the City Council of **June 1, 2016** have been reviewed by the Governing Body, and are hereby approved by the Governing Body, and said Meeting Minutes shall now be made public, except to the extent said minutes include closed execution session discussions, which shall remain confidential until the need for confidentiality no longer exists, at which point the matters discussed therein will be made available to the public in accordance with applicable law.

Approved as to substance:

Approved as to form:

[Signature]  
City Clerk

[Signature]  
Corporation Counsel

Meeting Date: August 3, 2016

Councilperson	Yea	Nay	Abstain/Present	Absent
Ravinder Bhalla	/			
Peter Cunningham	/			
Michael Defusco	/			
James Doyle	/			
Tiffanie Fisher	/			
David Mello	/			
Ruben Ramos Jr.	/			
Michael Russo	/			
President Jen Giattino	/			/

A TRUE COPY OF A RESOLUTION ADOPTED BY THE COUNCIL OF THE CITY OF HOBOKEN, N.J. AT A MEETING HELD ON:

AUG 03 2016

[Signature]  
CITY CLERK