

### PUBLIC NOTICE

In accordance with the requirements of the Open Public Meetings Law, Chapter 231, of the Public Laws of 1975 of the State of New Jersey, the Board of Commissioners of the Housing Authority of the City of Hoboken announces that a Special Board Meeting has been scheduled and will be held on Wednesday, July 2, 2014 at 7:00 p.m. in the Council Chambers, City Hall, 94 Washington Street, Hoboken, New Jersey for the following purposes:

Call to Order, Chairperson

1. Resolution to expand scope of Special Counsel contract
2. Public Portion
3. Closed Session
4. Resolution from closed session and other matters that properly come before the Chairwoman and Board of Commissioners

The Authority will exercise its powers, duties and functions of the Authority in formal actions on the above at the Meeting.

Dana Wefer  
Chairperson of the Hoboken Housing Authority

RESOLUTION NO.

Resolution Approving and Authorizing the Expansion of Special Counsel's Services to Include the Review, Analysis and Recommendation Regarding a Serious Personnel Matter

**WHEREAS**, the Hoboken Housing Authority (“HHA”), a public entity organized and existing pursuant to the laws of the State of New Jersey, has determined that it is in need of having counsel review and analyze a serious Personnel matter that has arisen; and

**WHEREAS**, specifically, the HHA procured the firm of Joseph A. Manfredi & Associates, P.C. to serve as Special Counsel for the review and analysis regarding the Housing Authority's Procurement Practices and Compliance with Federal and State Regulations at its June 12, 2014 meeting; and

**WHEREAS**, the Board now desires to expand Special Counsel's services to include the review, analysis and issuance of a legal recommendation regarding a serious personnel matter in order to assist the Board in determining the proper course of action to proceed in conformance with the Housing Authority's Personnel Policy as well as all applicable laws and regulations; and

**WHEREAS**, the Board believes that it is necessary and desirable to obtain the legal advice of Special Counsel to review and provide guidance concerning this personnel matter; and

**WHEREAS**, a change to Special Counsel's scope of services to include the services specified herein is in accordance with both federal and state procurement regulations; and

**WHEREAS**, the cost for such additional services shall be charged on an hourly basis pursuant to Special Counsel's current rates; and

**WHEREAS**, funds are or will be available for this purpose; and

**WHEREAS**, the Board of Commissioners has found that it is in the best interest of the Housing Authority, and its overall goal of providing quality, affordable housing to all of its residents to expand Special Counsel's scope of services pursuant to the Resolution passed at the June 12, 2014 meeting to include the review, analysis and

issuance of a formal legal opinion and recommendation regarding a serious personnel matter;

**NOW, THEREFORE,**

**BE IT RESOLVED**, by the Board of Commissioners of the Hoboken Housing Authority that the professional services contract with Joseph A. Manfredi & Associates, P.C. as Special Counsel be expanded to include the review, analysis and issuance of a legal recommendation regarding a serious personnel matter that has arisen, to be charged on an hourly basis pursuant to its existing hourly rates; and

**BE IT FURTHER RESOLVED**, that the Chair and Vice-Chair of the Board are hereby authorized to issue an addendum to its contract with Special Counsel consistent with the provisions and intent of this Resolution; and

**BE IT FURTHER RESOLVED** that Special Counsel shall report solely and directly to the Board and all administrative staff of the Housing Authority are directed to cooperate and assist special counsel in furtherance of their review; and

**BE IT FURTHER RESOLVED** that the Board hereby directs the Executive Director or such administrative staff acting under his direction to take any and all necessary administrative actions to implement this resolution.

Dated: July 2, 2014

Commissioner	Motion	2 <sup>nd</sup>	Aye	Nay	Absent	Abstention
<u>Burrell</u>						
<u>Davis</u>						
<u>Denning</u>						
<u>Mello</u>						
<u>Rodriguez</u>						

Sandford

Wefer

I hereby certify that the hereinabove set forth Resolution memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Hoboken at its meeting of \_\_\_\_\_ July \_\_\_\_, 2014 in the presence of a legally binding quorum.

\_\_\_\_\_  
Carmelo G. Garcia, MSIS, IM, SPHM, SHRM  
Executive Director/Board Secretary